



**INTERNATIONAL ADVANCED RESEARCH CENTRE FOR
POWDER METALLURGY AND NEW MATERIALS (ARCI)**

Balapur P.O, R.R. District, Hyderabad – 500 005, Telangana, India

Tel: 040-24452326, Fax: 040-24442699

Web Site: www.arci.res.in eMail: stores@arci.res.in

Tender No. SC20190143/PO

Date: 06.01.2020

e-TENDER DOCUMENT
PROCUREMENT OF X RAY PHOTOELECTRON SPECTROMETER

1.	EMD (Earnest Money Deposit/Bid Security)	Rs 8,75,000/-
2.	Tender Processing Fee	Nil
3.	e-Tender document published date	06.01.2020
4.	Bid documents can be accessed from	https://eprocure.gov.in/eprocure/app
5.	Clarification start date and end date	06.01.2020 to 14.01.2020
6.	Bid submission start date and time	16.01.2020 at IST 09:00 hrs.
7.	Bid submission end date and time	04.02.2020 before IST 15:30 hrs.
8.	Online Bids opening date and time (for Cover 1 EMD)	06.02.2020 at IST 1100 hrs.



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Instructions to Bidders

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NOTICE FOR INVITING OPEN E-TENDER

International Advanced Research Centre for Powder Metallurgy and New Materials (henceforth referred to as ARCI) is an Autonomous Research and Development Centre of Department of Science and Technology (DST), Government of India with main campus at Hyderabad and with operations in Chennai and Gurugram.

ARCI would like to procure the following equipment. The Technical Specifications, Schedule of Requirements and Allied Technical details are given in Part-1 of tender document.

SERVICE: PROCUREMENT OF X-RAY PHOTOELECTRON SPECTROMETER.

You are invited to submit your most competitive online quotation through CPP Portal (Central Public Procurement Portal) website <https://eprocure.gov.in> on or before the prescribed due date. Manual bids shall not be accepted except for the original documents, if any mentioned in this tender.

Complete tender can be viewed and submitted through <https://eprocure.gov.in/eprocure/app>. To use the Electronic tender portal <https://eprocure.gov.in/eprocure/app> the bidders need to register on the portal.

Tender Enquiry No: (Case No.) SC20190143/PO date 06.01.2019

- Last date and time of submission of Tender online (EMD, Technical Bid, and Price Bid): **04.02.2019 before 15:30 hrs.**
- EMD should be in the form of Demand Draft drawn in favour of **Director, International Advanced Research Centre, payable at Hyderabad.**
- Services to be provided at:

International Advanced Research Centre for Powder Metallurgy and New Materials, Centre for Fuel Cell technology (CFCT), IIT M Research Park, Phase-1, 2nd Floor, 6 Kanagam Road, TS No 2D F Block, Taramani, Chennai-600113, Tamil Nadu.

- **Estimated value: INR 3,50,00,000/-**
- **Estimated Delivery period: 04 months from the date of P.O.**

Validity of Bid

Quotation should have minimum validity of **120 days** from the date of opening.

Last date for submission: 04.02.2020 before 15:30 hrs.

The bidders are required to submit soft copies of their bids electronically on the CPP Portal before the last date stated above using valid Digital Signature Certificates.

All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

Bidders shall select the payment option as offline to pay the EMD and enter details of the Demand Draft, etc

Opening of the tender

- Only the Technical bid shall be opened online on the date of the tender opening. Price bids of only those firms will be considered for opening whose offer would meet all tender requirements including compliance to technical specifications and has passed all tender conditions/ technical evaluation.
- After opening of the price bids, detailed comparative statement will be generated online and the finalization of successful bidder will be done on L-1 (lowest price) basis as per CPP Portal.

Award of Contract

Contract will be awarded to successful bidder and a copy of the award of the contract will be uploaded in CPP portal after finalizing the tender.

DISQUALIFICATION OF TENDERS:

The tenders are liable for rejection in the following circumstances:

- If they are not in line with the terms and conditions of this tender notice.
- Conditional quotations
- Incomplete tenders
- Tenders without EMD
- Tenders submitted through Fax or e-mail.
- If two bid system is not followed.
- Bid received simultaneously from Indian agent on behalf of Principal/OEM and Principal/OEM itself for same item/product/services in the same tender.

Director, ARCI reserves the right to accept or reject any or all tenders either in part or in full or to split the order without assigning any reasons there for.

The original hard copies of Technical Bid documents along with EMD, supporting documents, etc., should be submitted on or before the due date to the following address:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana

IMPORTANT NOTE: Amendment, Corrigendum if any to this tender document, WILL BE HOSTED ONLY IN ARCI WEBSITE and CPP Portal and no separate Press Notification will be issued. Bidders are advised to visit our website and CPP Portal regularly to know such details.

Director, ARCI, Hyderabad

SPECIAL INSTRUCTIONS FOR ONLINE BID SUBMISSION:

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portalfore-Procurement are at <https://eprocure.gov.in/eprocure/app>. The bidders must carefully follow the instructions.

- Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
- Bidder should do the enrolment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid e-mail-id. All the correspondence shall be made directly with the contractors/bidders through e-mail-id provided.
- Bidder need to login to the site through their user ID/ password chosen during enrolment/registration.
- Then the Digital Signature Certificate (Class III Certificates with signing key usage) issued by NIC/SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on e-Token / Smart Card, should be registered.
- The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- Contractor / Bidder may go through the tenders published on the site and download the required tender documents/ Annexures for the tenders he/she is interested.
- After downloading / getting the tender document/ Annexures/ Appendices, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum / addendum published before submitting the bids online.
- Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the e-Token/ Smart Card to access DSC.
- Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
- From my tender folder, he selects the tender to view all the details indicated.
- It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender Annexures and appendices carefully and upload the documents as called for; otherwise, the bid will be rejected.
- Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ Annexure and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However if the file size is less than 1 MB the transaction uploading time will be very fast.

- Bidder should take into account the corrigendum / addendum published from time to time before submitting the online bids.
- The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- Bidder should submit the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. **Scanned copy of the instrument should be uploaded as part of the offer.**
- The bidder has to select the payment option as offline to pay the EMD as applicable and enter details of the instruments
- The details of the DD/BC, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
- The bidder has to upload the relevant files required as indicated in the covered content. In case of any irrelevant files, the bid will be rejected.
- **If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/ BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.**
- The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- After the bid submission (i.e after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

- All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers. The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. For any further queries, the bidders are asked to contact over phone as mentioned in the CPP website or send an email to - cphp-nic@nic.in.

PART-1
TECHNICAL BID - TERMS AND CONDITIONS

I. Vendor qualification criteria:

- A. Original Equipment Manufacturer (OEM) or authorized representatives of OEM only can quote for this tender. Vendor should submit authorization letter valid on tender date from OEM along with the quotation.
- B. The OEM should have proven expertise in manufacture and supply of the item.
- C. The bidder should have supplied at least 03 or more similar units or equivalent model.
- D. It is essential that the manufacturer shall provide the list of users of the equipment with contact particulars.
- E. OEM is required to submit a letter of commitment at the time of quote for supply of spares and also for efficient and prompt after sales service of the equipment for a minimum period of 3 years after the guarantee/warranty period under mutually agreed terms and conditions.
- F. Failure to meet any of the above vendor qualification criteria may lead to disqualification of tender at technical evaluation stage itself and vendor's quotation may not be considered for procurement.

II. Pre dispatch inspection

- A. The manufacturer/supplier of the unit shall demonstrate, if required, at their works during pre-dispatch inspection by ARCI personnel and shall satisfy all the technical specifications as described in the tender document.
- B. The manufacturer /supplier of the unit shall demonstrate the features as provided in **Annexure-I (Scope of supply work)**.
- C. All the consumables, raw materials, required for the above demonstration should be arranged by the tenderer.
- D. All the utilities and manpower required for the demonstration shall be arranged by the supplier only.
- E. The equipment should be lifted to 2nd floor through the passenger lift. Keeping this constrain, the dimension of the packing should be restricted to the dimension of the passenger lift (lift dimension 0.9m width, 1.7m height, 2.0m depth)

III. Acceptance criteria:

- A. If required, the manufacturer/supplier's trained engineer should carry out installation and commissioning of the unit at ARCI.
- B. The entire functionality of the equipment according to the specifications should be demonstrated at ARCI.
- C. The manufacturer/supplier of the unit shall demonstrate the features as specified in **Annexure I (Scope of work)**.

D. Infrastructure required for the above demo will be arranged by ARCI.

IV. Other aspects:

A. PATENT RIGHTS:

The Supplier shall indemnify ARCI against all third-party claims of infringement of patent, trademark or industrial design rights, copy rights arising from use of the Goods or any part thereof in India.

B. Training:

The manufacturer shall impart training in the operation and preventive/breakdown maintenance of the complete unit including sub-parts during installation to ARCI personal at ARCI.

C. Utilities/Infrastructure for installation:

A. Supplier shall indicate all the required utilities/infrastructure such as power, water, gas, etc including power backup requirements.

B. Supplier shall provide overall dimensions of the Unit along with floor area/height of the site or building, including foundation details if any, for accommodating the Unit.

C. The operating environment for the Unit including temperature and humidity control, anti-vibration, EMI, EMC etc. should be indicated.

D. If any charges extra are payable for Installation and Commissioning, the same should be included in the total cost of the stores as per the price schedule (BOQ).

D. Manuals, software and other drawings etc.:

The following documents (in English) shall be provided along with the Unit in both hardcopy and softcopy forms:

- A. Operation and maintenance manuals, troubleshooting procedures, calibration methods, wiring and other schematic diagrams, list of components, spares and accessories.
- B. If there are any bought-out systems and components, manuals should be provided in hardcopy and softcopy forms for the same.
- C. Calibration certificates for sensors, instruments, gauges, display units etc. must be provided.
- D. Software upgrades pertaining to the supplied Unit should be provided free of cost as and when new versions are released by the OEM.
- E. Safety and security instruction manual should be provided.

E. After-sales service:

The supplier shall guarantee efficient and prompt after-sales service including the supply of the spares for a minimum period of 3 years after the guarantee/warranty period under mutually agreed terms and conditions.

F. Bought-out items:

All bought-out sub-systems and components if any should be of reputed make conforming to international standards. Make and details of all bought-out sub-systems and components shall be specified.

G. General Quote:

The breakup for accessories or sub system(s) /attachments, AMC apart from the basic system, should be quoted separately as optional items and to be submitted with Technical bid (Cover 2).

List of consumables for seamless operation for next 03 (three) years should be provided and the price should be quoted as optional and to be submitted with Technical Bid (Cover 2).

Rate quoted for optional items shall not be considered for deriving L1.

Bidders shall download the Schedule of Quantities and Prices in the XLS Format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price Bid) only. Bidder shall quote the prices in the given format BOQ_XXXX in excel sheet for online submission of bids. The Technical bid also shall be uploaded in CPP Portal in the appropriate place. It is required to take utmost care for uploading Schedule of Quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.

If the template of Schedule of Quantities & Prices file is found to be modified/ corrupted in the eventuality by the bidder, the bid will be rejected.

H. Export License:

The supplier should clearly indicate their ability/readiness to obtain the export license /clearance from the concerned authority for the supply of the unit as per the contract specifications to ARCI.

I. Technical compliance statement:

The vendor should provide item wise details against each and every specification. Deviations if any are to be highlighted. Suppliers are required to provide the Technical Compliance Statement as per Annexure – II while submitting the Technical Bid (Cover 2).

J. Guarantee/warranty:

The Unit shall be under warranty **for a period of five years from the date of acceptance.** During the warranty period, all software and hardware updates shall be provided free of cost. Items, if any, excluded from the warranty shall be explicitly mentioned by the supplier.

The Unit shall be guaranteed for satisfactory performance for 5 years from the date of installation, commissioning and acceptance at ARCI. The manufacturer shall replace premature failure of parts during the guarantee period at their cost and risk.

K. Delivery/ time schedule:

The offer shall be accompanied by a detailed delivery time schedule showing the individual time schedule required for submission of initial equipment layout drawings, foundation drawings along with load data, main equipment and sub-assembly drawing, shipment schedule of the equipment as well as the time for installation, commissioning and performance tests.

L. Packing:

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit. In order to maintain safety of the equipment, we prefer to have wooden crating with adequate cushion inside for transportation of any goods. The material has to be dispatched with International standard packing to withstand rigors, and to avoid any transit damages.

M. Packing Instructions:

Each package will be marked on three sides with proper paint/indelible ink, the following:

- i. Purchaser Name & Address
- ii. Item Nomenclature
- iii. Order/Contract No.
- iv. Country of Origin of Goods
- v. Packing list reference number

N. Insurance:

The Goods supplied under the Contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.

For delivery of goods at the purchaser's premises, the insurance shall be obtained by the Supplier in an amount equal to 110% of the value of the goods from "Warehouse to warehouse" (final destinations) on "All Risks" basis including War Risks and Strikes. The insurance shall be valid for a period of not less than 3 months after dispatch **or upto installation and commissioning of stores whichever is later**. However, in case of orders placed on FOB/FCA basis, the purchaser shall arrange insurance.

O. General instructions:

- A. The bidder should submit the scanned copy of the Technical Bid for online submission and original hard copy of all the documents must be submitted in an organized and structured manner. No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation. The price should not be mentioned anywhere in this document.
- B. The original hard copies of Technical Bid documents along with supporting documents etc., should be submitted on or before the due date. The bidder should ensure that all the technical documents submitted through online and hard copies are one and the same. If any deviation is found, the tender is liable to be rejected.**
- C. Price Bid should be submitted online only and no other mode of submission is acceptable.**

- D. The technical offer should be complete to indicate that all products and services asked for are quoted. Each page of the bid and strikeout/corrections shall be duly signed and stamped by the bidder. Unsigned Tenders are liable to be rejected. Failure to comply with this requirement may result in the bid being rejected.
- E. The purpose of certain specific conditions is to get or procure best product/service etc. for ARCI. The opinion of Technical Committee shall be the guiding factor for technical short listing.
- F. Vendor should provide list of deliverables / bill of materials and services.

PART- 2
EARNEST MONEY DEPOSIT – TERMS AND CONDITIONS

Earnest Money Deposit (EMD) for an amount of Rs.8,75,000/- in the form of demand draft / Banker's Cheque Drawn in favour of **Director, International Advanced Research Centre, Payable at Hyderabad** should be submitted on or before the due date as part of Technical Bid. **Scanned copy of such document must be attached online along with the technical bid documents, failing which tender document would be rejected.**

No interest is payable on EMD. The EMD will be returned to the bidders(s)/Agents whose offer is not accepted by ARCI within one month from the date of the placing of the final order(s) on the selected bidder(s). EMD of the successful bidder shall be converted into performance guarantee and shall be released on submission of bank guarantee.

EMD in the form of BG is not acceptable.

Amount of EMD: Rs. 8,75,000/- (Rupees Eight Lakh Seventy-Five Thousand in INR or equivalent foreign currency)

Bidder registered with Department of Micro, Small and Medium Enterprises as MSMEs and having valid NSIC registration are exempted for payment of EMD subject to submission of documentary evidences. Copies of registration certificate and other supporting documents should be submitted in Cover No. 1.

Documents required for availing exemption of EMD amount for NSIC/MSEs:

- a. MSMEs, which are specified by the Ministry of Micro, Small and Medium Enterprises under MSME Act 2006 and Public Procurement Policy, 2012 as Manufacturing/service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b. The Certificate with monetary limit indicated should be valid on the scheduled date/Extended date of submission of the tender.
- c. The items of product/services mentioned under MSME/NSIC certificate should be the same or similar to the tendered items.
- d. The monetary limit stipulated in the certificate of MSMEs/NSIC should be equal or more than the value of work in hand awarded under MSME benefits during the financial year plus estimated cost of the Tender for availing EMD exemptions.
- e. If monetary limit is less than the value of work in hand awarded under MSME/NSIC benefits during the financial year plus estimated cost of this tender, they should obtain "Competency Certificate" from NSIC for participating in this tender as well as to avail MSME benefits.

It is mandatory for the supplier to submit valid NSIC registration certificate having the duration of the validity of the certificate, so as to apply for the exemption from submitting EMD. Non-compliance of the same, bid will be disqualified.

Note- In case the bid is submitted as an Indian arm of a foreign bidder and the eligibility conditions were met through foreign company, then the EMD exemption cannot be claimed under the MSME status of Indian arm/subsidiary. Thus a bidder who solely on its own, fulfills each eligibility criteria conditions as per the tender terms and conditions and who are having MSME Status, can claim EMD exemption.

Forfeiture of EMD:

EMD of tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

PART- 3
PRICE BID – TERMS AND CONDITIONS

PRICE BID SHOULD BE SUBMITTED ONLINE ONLY AND NO OTHER MODE OF SUBMISSION IS ACCEPTABLE.

Bidders shall download the Schedule of Quantities and Prices in the XLS Format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price Bid) only. Bidder shall quote the prices in the given format BOQ_XXXX in excel sheet for online submission of bids. The Technical bid also shall be uploaded in CPP Portal in the appropriate place.

It is required to take utmost care for uploading Schedule of Quantities & Prices and any change/modification of the price schedule shall render it unfit for bidding.

If the template of Schedule of Quantities & Prices file is found to be modified/ corrupted in the eventuality by the bidder, the bid will be rejected.

I. Terms and Conditions:

- a) Tenders with any condition, including conditional rebate, are liable to be rejected.
- b) **The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.**
- c) **The bidder should carefully read the BOQ columns and feed the price as per the price breakup asked in the BOQ. If the quoted price is not as per the price breakup given in the BOQ, the concerned price bid will be rejected.**
- d) **For Domestic bidders, the unit price of materials is basic cost. GST, packing, forwarding, freight and insurance amount if any may be provided separately as per the BOQ.**
- e) **For Foreign bidders, the unit price of the materials is Ex-Works price and packing, forwarding and freight and insurance charges if any, may be provided separately as per the BOQ.**
- f) **Unit price should include main equipment (total system) including computer hardware and software as per the specifications in scope of the work.**
- g) **Total price is F.O.R. ARCI, Chennai or CIP/CIF, Chennai.**
- h) **Final landing cost shall be basis of price evaluation.**
- i) **The bidder should quote single price in their respective currency for the equipment in the price bid (excel BOQ) taking into account all the items as per their specifications mentioned in SCOPE OF WORK.**
- j) Printed conditions of the vendor submitted with the tender will not be binding on ARCI.
- k) The commercial bids of only the technically qualified bidders shall be considered for further processing.
- l) Commercial Bid (prices quoted) should not be enclosed in the technical bid envelope. If the price quote is submitted with technical bid, the tender is liable to be rejected.
- m) The Director, ARCI reserves the right to accept the offer in full or in part or reject summarily or partly thereof.

II. Tenderer to inform himself fully

The tenderer is required to carefully examine the documents enclosed and get fully aware himself as to all conditions and matters which may in any way affect the works or the cost thereof, before submitting his offer.

If the tenderer finds any discrepancies, omissions, or contradictions in the documents or is in doubt as to the true meaning of any part, he shall at once contact in writing for an interpretation/clarification from the Director, ARCI.

The tenderer shall however not be entitled to any extension of time for submission of his tender on such account, unless the Director extends the due date.

III. Payment terms:

1. For import:

An irrevocable Letter of Credit [L/C] for 100% of the order value will be established by the purchaser in favour of the supplier, through purchaser's bank in India once the following condition is met:

Receipt of order acknowledgement and acceptance of the order.

THE ACTUAL PAYMENT TO SUPPLIER WILL HOWEVER BE RELEASED IN TWO STAGES IN THE FOLLOWING MANNER:

Payment for 90% of the order value will be made upon shipment of the equipment and negotiation of the following shipping documents through L/C:

- A) Signed Commercial Invoice - Original + 5 Copies
- B) Airway Bill/Bill of lading - Original + 5 Copies.
- C) Packing List -Original + 5 Copies
- D) Certificate of conformity from the supplier that stores/equipment has been tested by the supplier and the same meet the technical specification - Original + 3 Copies.
- E) Supplier's Certificate to the effect that the contents in each package are not less than those entered in the Invoice and the Packing List - Original + 3 Copies.

Balance 10% of the order value will be released through L/C upon submission of the following documents:

- A) Commercial Invoice for 10% order value.
- B) Final Acceptance Certificate [FAC] issued by the purchaser/authorized representative in original against satisfactory installation and commissioning of the equipment at ARCI Site.
- C) Bank Guarantee Equivalent to 10% of total order value covering warranty period of the equipment issued or counter guaranteed by an Indian Bank clearly mentioning the relation with OEM if submitted by Indian Agent.
- D) If the above-mentioned performance bank guarantee is not provided, 10% of the order value

(i.e. second stage payment) will be released only after the expiry of the warranty period from the date of FAC.

2. Domestic purchase:

Payment Terms

Subject to deduction of taxes at source, if any,

90% of the goods cost + 100% taxes will be paid after receipt of the goods at our site subject to inspection & acceptance of the goods/works/commissioning by ARCI authorities.

Balance 10% will be paid against submission of Performance Bank Guarantee (i.e. 10% of the total order value excluding taxes etc.) from a Nationalized /Scheduled Bank valid till the expiry of the warranty period OR after completion of warranty period from the date of successful commissioning of equipment at ARCI.

IV. Inspection Certificate (IC)

The end user will provide inspection certificate after receipt of materials based on which payment will be released.

V. Liquidated damages (LD)

As time is the essence of the contract, the work period mentioned in the Service Order should be strictly adhered to. Otherwise, LD clause will be applicable /enforced. If the supplier fails to provide the services mentioned in the order within the stipulated period, the Director, ARCI shall without prejudice to any other right or remedy available in law, levy a penalty for such delay by way of liquidated damages, at 0.5% per week of delay or part thereof, subject to a maximum of 10% of contract value. Such LD will be deducted from any amount due or which may become due to the supplier.

VI. Order acceptance

The successful bidder, on award of contract/order, must send the contract/order acceptance in writing, within 15 days of award of contract.

VII. Award of contract:

ARCI reserves the right at the time of award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements without any change in price or other terms and conditions.

VIII. Corrupt or Fraudulent Practices:

ARCI requires that the bidders who wish to bid for this project have highest standards of ethics. ARCI will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. ARCI may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time it is determined that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

IX. Interpretation of the clauses in the Tender Document/Contract Document:

In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender Document, Director, ARCI's interpretation of the clauses shall be final and binding on all parties.

X. Arbitration

In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to arbitrator appointed by the Director, ARCI. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

The venue of the arbitration shall be the place from where the purchase order/contract is issued. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree.

Declaration by the Vendor
(to be provided in the following format in their letter head)

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper authorization. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions of the tender. We have not given any printed conditions beyond the scope of this tender. It is also certified that I/We/our firm has no objection in signing the contract if the opportunity for the work against this tender is given to me/us.

Date:

Signature:

Name:

Address:

Designation:

On behalf of:

SCOPE OF WORK

1. **System** - X-ray Photoelectron Spectrometer – Instrument should have the features to conduct XPS experiments including imaging, survey spectra, and narrow region spectra, depth profiling and angle-dependent studies.
2. **Samples** – The system should be able to perform analysis on samples of semi-conductors, metal alloys, ceramics, glasses, polymers/organic compounds, Carbon based material (graphene), magnetic materials and insulators.
3. **X-ray sources-** standard monochromatic Al K-alpha X-ray source - with Rowland circle quartz crystal.
 - a. Acceleration voltage - minimum 12KV.
 - b. Power of the X-ray beam 50 – 300 W are above.
 - c. X-ray spot size of ≤ 15 μ meter
 - d. Resolution from conducting samples = 0.50 eV (FWHM measured on Ag 3d5/2) and on non-conducting samples ≤ 0.85 eV (FWHM measured on O-C=O component on PET sample)
4. **Sensitivity-** Count rate and energy resolution as a function of spot size

Counts per Second	Spot Size - DIAMTER	RESOLUTION- FWHM of Ag 3d5/2 peak
≥ 35 k cps	≤ 15 μ m	≤ 1.00 eV
≥ 400 k cps	≤ 50 μ m	≤ 1.00 eV
≥ 3.5 M cps	≤ 400 μ m	≤ 1.00 eV

Vendors should also mention their achievable sensitivity at 100 W power for comparison. FWHM of the peak of Ag 3d5/2 must be met and demonstrated

5. Introduction chamber

- a. Should provide camera with 8x zoom or above with minimum 128x128 pixel resolution, that gives a global view of sample holder.
- b. Sample introduction chamber should allow entry of samples into analysis chamber automatically without any manual insertion.

6. Analysis chamber

- a. The chamber must have a high quality optical camera to view the analysis position in the sample (camera 8x zoom or above with minimum 128x128 pixel resolution) and light source for sample illumination.
- b. The analysis chamber should have single piece precision-machined alloy to combine optimum magnetic field shielding with precision component alignment along with X-ray protection.
- c. Sample insertion must be through an entrance or Introduction chamber which allows rapid introduction of samples into the main analysis chamber.

7. Sample holder Stage manipulator

- a. Sample holder to accommodate samples of size greater than equal to 50 mm diameter.
- b. Sample holder to place at least 10 samples at a time.
- c. Dedicated sample holders for powder, fibres and angle dependent studies should be provided. Must have capability of motorised movement in X, Y, Z, tilt and rotation. All the five axes must be motorized and must be controllable from the system software. Inbuilt Standard samples - Au, Ag and Cu should be provided for calibration and a fluorescent screen to view the X-ray / ion beam in case of manual beam alignment.
- d. Tagging of the samples for easy identification of the samples should be available

8. Charge Neutraliser system

- a. The instrument must be equipped with a robust charge neutralization system by using both low energy electrons and ions $\leq 15 \mu\text{m}$ and $\geq 200 \mu\text{m}$.

- b. Charge neutralization should also be possible during depth profiling analysis.
- c. The capability of neutralization should be demonstrated on polyethylene terephthalate -PET with FWHM less than 0.85 eV for the O-C=O peak in the carbon 1s spectrum with a minimum sensitivity of greater than equal to 10 kcps

9. Detector - Electron energy analyser

- a. The electron energy analyser must comprise 180° hemispherical analyser HAS- with a mean radius of greater than equal to 120 mm.
- b. The energy scan range should be at least 0 to 1400 eV or wider.
- c. Minimum energy step size at different Pass Energies must be specified.
- d. The selectable analysis area of sample must be variable from $\leq 10\mu\text{m}$ to $\geq 300\mu\text{m}$ analyses. The analyser should be able to acquire XPS measurements in both the spectroscopy and mapping analysis modes with at least 128 channels.

10. Mode of analysis

- a. Should be able to analyse both bulk as well as thin film.
- b. spatial resolution - 15 μm .
- c. Angle dependency - 0 to +90° with step size $\leq 0.5^\circ$.
- d. The angle-dependent capability must be controlled with the specimen stage control with respect to the original analysis position during rotation.
- e. The instrument must have the capability for effective depth profiling of inorganic and organic samples using Ar⁺ ion sputter gun where Ar gas is introduced with differential pumping.
- f. The Ar⁺ ion gun should provide ions with variable energy at least between 500 eV to 4 keV.

11. Automation

- a. The supplied system must include automated features for sample handling, vacuum control and data acquisition allow the spectrometer to be operated in a multi user environment.

12. System software

- a. Professional data analysis software for data processing and evaluation together with reference database must be specified and demonstrated.
- b. Software must offer full control of the operation including X-ray source, vacuum management, charge and neutralizer, sample stage, automatic sample height alignment, automatic depth profiling and sequential angle dependent XPS capable of multi task analysis.
- c. All parameters and the sequence of tasks must be possible to be pre-defined by the user.
- d. Software should include extensive spectral databases and spectral searching capability for element identification.
- e. Easy to use software packages must be provided for instrument operation, data reduction and automated analysis.
- f. Data processing should be done on the computer connected to the equipment but also the data processing facility should be made available on at least 5 desktop computers for offline data reduction and analysis.
- g. Complete data acquisition and analysis including identification, peak fitting and library should be possible.
- h. Easy software upgradation

13. Computer Hardware

- a. Desktop computer system with latest specification should be provided. Operating System should be latest window based system with large LED screen capable of Picture in Picture for Imaging purpose
- b. Data processing should be done on the computer connected to the equipment but also the data processing facility should be made available on at least 5 desktop computers for offline data reduction and analysis.
- c. Complete data acquisition and analysis including identification, peak fitting and library should be possible.
- d. **Network Ability** The instrument must allow easy network and exporting of data, images, etc. in standardised formats and have comprehensive remote diagnostics built into the hardware and software. The system must have an ability to be controlled remotely with an internal network or via the internet.

14. Accessories

- a. The instruments should be delivered with all accessories and spares necessary for 3 years to make it fully operating including a recirculating chiller and compressor.
- b. A complete set of system baking kit should be built-in including baking jacket (100 – 130 °C), thermal insulation boards, power supply, temperature controller, safety devices etc.
- c. The heating filaments/units while baking should not require human interference.

15. Protection

- a. The XPS instrument must have a safety protection from damage at power fluctuation, vacuum and or cooling water failure.

16. Manuals

- a. A complete instruction manual in English in electronic version must accompany the equipment. Description of all the main functions and operations of that equipment -XPS must be included in the manual.

17. Future Upgrade Possibilities

- a. UV photoelectron Spectroscopy
- b. C60/cluster ion source for surface cleaning and high speed depth profiling
- c. Reflection Electron Energy Loss Spectroscopy and Ion Scattering Spectroscopy technique
- d. Gas Dosing unit – Should be able to house a gas dosing unit at the preparatory chamber
- e. Provision to take in vacuum transfer unit

18. Training

- a. Training- Training at ARCI Chennai should be provided at free of cost.
- b. Pre dispatch inspection at the factory

19. General

- a. Pre installation requirement- Complete technical details of pre-installation requirements should be furnished along with the technical bid.
- b. Installation and commissioning- Installation, complete interfacing of the system with its subsystems, and commissioning is to be carried out by the vendor's factory-trained engineers, followed by a demonstration of the systems performance.
- c. The supplier should have minimum of 03 installations of similar or equivalent model.
- d. The supplier should provide a list service centres and the contract service centre for ARCI.
- e. Warranty- Standard 5-year warranty
- f. Power Requirement - 3 phase input - single phase output 220-240 V
- g. Chiller - Appropriate chilling unit to be provided.
- h. UPS - 10 kVA
- i. Foot Print of the instrument with the peripheral units should be provided
- j. Should be able to shift to second floor; should provide site requirements before installations
- k. Provisional accessory list for smooth operation should be provided.
- l. All required gas cylinders have to be provided with manifold.

Supply of the materials, demonstration, installation and services must be done at:

International Advanced Research Centre for Powder Metallurgy and New Materials, Centre for Fuel Cell technology (CFCT), IIT M Research Park, Block-E, 2nd Floor, 6 Kanagam Road, Taramani, Chennai-600113, Tamil Nadu.

TECHNICAL COMPLIANCE STATEMENT

PROCUREMENT OF X-RAY PHOTOELECTRON SPECTROMETER

Item Specifications	Technically compliance as per specification given (Yes/No)	Remarks (if any)
<p>1. System- X-ray Photoelectron Spectrometer - Instrument should have the features to conduct XPS experiments including imaging, survey spectra, and narrow region spectra, depth profiling and angle-dependent studies.</p>		
<p>2. Samples - The system should be able to perform analysis on samples of semi-conductors, metal alloys, ceramics, glasses, polymers/organic compounds, magnetic materials and insulators.</p>		
<p>3. X-ray sources- standard monochromatic Al K-alpha X-ray source - with Rowland circle quartz crystal.</p> <ul style="list-style-type: none">a. Acceleration voltage - minimum 12KV.b. Power of the X-ray beam 50 – 300 W are above.c. X-ray spot size of ≤ 15 μmeterd. Resolution from conducting samples = 0.50 eV (FWHM measured on Ag 3d_{5/2}) and on non-conducting samples ≤ 0.85 eV (FWHM measured on O-C=O component on PET sample)		

<p>4. Sensitivity –</p> <table border="1" data-bbox="209 304 815 712"> <thead> <tr> <th data-bbox="209 304 363 405">Counts per Second</th> <th data-bbox="363 304 552 405">Spot Size - DIAMTER</th> <th data-bbox="552 304 815 405">RESOLUTION-FWHM of Ag 3d5/2 peak</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 405 363 510">≥ 35 k cps</td> <td data-bbox="363 405 552 510">≤ 15 μm</td> <td data-bbox="552 405 815 510">≤ 1.00 eV</td> </tr> <tr> <td data-bbox="209 510 363 611">≥ 400 k cps</td> <td data-bbox="363 510 552 611">≤ 50 μm</td> <td data-bbox="552 510 815 611">≤ 1.00 eV</td> </tr> <tr> <td data-bbox="209 611 363 712">≥ 3.5 M cps</td> <td data-bbox="363 611 552 712">≤ 400 μm</td> <td data-bbox="552 611 815 712">≤ 1.00 eV</td> </tr> </tbody> </table>	Counts per Second	Spot Size - DIAMTER	RESOLUTION-FWHM of Ag 3d5/2 peak	≥ 35 k cps	≤ 15 μm	≤ 1.00 eV	≥ 400 k cps	≤ 50 μm	≤ 1.00 eV	≥ 3.5 M cps	≤ 400 μm	≤ 1.00 eV		
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<p>5. Introduction chamber-</p> <ol style="list-style-type: none"> a. Should be provided with a camera 8x zoom or above with minimum 128x128 pixel resolution, that gives a global view of sample holder. b. Sample introduction chamber should allow entry of samples into analysis chamber automatically without any manual insertion. 														
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<p>8. Charge Neutraliser system-</p> <ul style="list-style-type: none"> a. The instrument must be equipped with a robust charge neutralization system by using both low energy electrons and ions. b. Charge neutralization should also be possible during depth profiling analysis. c. The capability of neutralization should be demonstrated on polyethylene terephthalate - 		

<p>PET with FWHM less than 0.85 eV for the O-C=O peak in the carbon 1s spectrum with a minimum sensitivity of greater than equal to 10 kcps</p>		
<p>9. Detector - Electron energy analyser</p> <p>m. The electron energy analyser must comprise 180° hemispherical analyser HAS- with a mean radius of greater than equal to 120 mm.</p> <p>n. The energy scan range should be at least 100 to 1400 eV or wider.</p> <p>o. Minimum energy step size at different Pass Energies must be specified.</p> <p>p. The selectable analysis area of sample must be variable from $\leq 10\mu\text{m}$ to $\geq 300\mu\text{m}$ analyses. The analyser should be able to acquire XPS measurements in both the spectroscopy and mapping analysis modes with at least 128 channels.</p>		
<p>10. Mode of analysis-</p> <p>g. Should be able to analyse both bulk as well as thin film.</p> <p>h. spatial resolution - 15 μm.</p> <p>i. Angle dependency - 0 to +90° with smallest step.</p> <p>j. The angle-dependent capability must be controlled with the specimen stage control with respect to the original analysis position during rotation.</p>		

<ul style="list-style-type: none"> k. The instrument must have the capability for effective depth profiling of inorganic and organic samples using Ar⁺ ion sputter gun with differential pumping l. The Ar⁺ ion gun should provide ions with variable energy at least between 500 eV to 4 keV. 		
<p>11. Automation-</p> <ul style="list-style-type: none"> a. The supplied system must include automated features for sample handling, vacuum control and data acquisition allow the spectrometer to be operated in a multi user environment. 		
<p>12. System software-</p> <ul style="list-style-type: none"> a. Professional data analysis software for data processing and evaluation together with reference database must be specified and demonstrated. b. Software must offer full control of the operation including X-ray source, vacuum management, charge and neutralizer, sample stage, automatic sample height alignment, automatic depth profiling and sequential angle dependent XPS capable of multi task analysis. c. All parameters and the sequence of tasks must be possible to be pre-defined by the user. d. Software should include extensive spectral databases and spectral searching 		

<p>capability for element identification.</p> <ul style="list-style-type: none"> e. Easy to use software packages must be provided for instrument operation, data reduction and automated analysis. f. Data processing should be done on the computer connected to the equipment but also the data processing facility should be made available on at least 5 desktop computers for offline data reduction and analysis. g. Complete data acquisition and analysis including identification, peak fitting and library should be possible. h. Easy software upgradation 		
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<p>14. Accessories –</p> <ul style="list-style-type: none"> a. The instruments should be delivered with all accessories necessary to make it fully operating including a recirculating chiller and compressor. b. A complete set of system baking kit should be built-in including baking jacket (100 – 130 °C), thermal insulation boards, power supply, temperature controller, safety devices etc. c. The heating filaments/units while baking should not require human interference. 		
<p>15. Protection-</p> <ul style="list-style-type: none"> a. The XPS instrument must have a safety protection from damage at power fluctuation, vacuum and or cooling water failure. 		
<p>16. Manuals-</p> <ul style="list-style-type: none"> a. A complete instruction manual in English in electronic version must accompany the equipment. Description of all the main functions and operations of 		

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<ul style="list-style-type: none"> c. The supplier should have minimum of 3 installations of similar or equivalent model. d. The supplier should provide a list service centres and the contract service centre for ARCI. e. Warranty- Standard 5-year warranty f. Power Requirement - 3 phase input - single phase output 220-240 V g. Chiller - Appropriate chilling unit to be provided. h. UPS - 10 kVA i. Foot Print of the instrument with the peripheral units should be provided j. Should be able to shift to second floor; should provide site requirements before installations k. Provisional accessory list for smooth operation should be provided. l. All required gas cylinders have to be provided with manifold. 		
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Suppliers are required to provide this Technical Compliance Statement while submitting the Technical Bid (Cover 2).

INTEGRITY PACT

Between
International Advanced Research Centre for Powder Metallurgy and New Materials hereinafter referred to as “ARCI”.

And
.....herein referred to as “The Bidder/ Contractor.”

Preamble

The ARCI intends to award, under laid down organizational procedures, contract/s for The ARCI values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the ARCI will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above

Section 1 – Commitments of the ARCI

- (1) The ARCI commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - a. No employee of the ARCI, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b. The ARCI will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c. The ARCI will exclude from the process all known prejudiced persons.
- (2) If the ARCI obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - a. The Bidder(s)/Contractor(s) will not, directly or through any other Person or firm, offer, promise or give to any of the ARCI’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any

advantage of any kind whatsoever during the tender process or during the execution of the contract.

- b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any Undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, Certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the ARCI as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.
 - e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future Contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the ARCI is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure.

Section 4 – Compensation for Damages

- (1) If the ARCI has disqualified the Bidder(s) from the tender process prior to the award, the ARCI is entitled to demand and recover the damages equivalent to Earnest Money Deposit.

Section 5 – Equal treatment of all Bidders / Contractors/ Subcontractors

- (1) The Bidder(s)/Contractor(s) undertake(s) to demand from all Subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the ARCI before contract signing.
- (2) The ARCI will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
- (3) The ARCI will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 6 – Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and Jurisdiction is the Registered Office of the ARCI i.e. Hyderabad.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & On behalf of the ARCI)
(Office Seal)

(For & On behalf of Bidder/Contractor)
(Office Seal)

Place.....

Place.....

Date.....

Date.....

Witness 1:
(Name & Address): _____

Witness 2:
(Name & Address): _____

CHECK LIST

BIDDER HAS TO FILL IN THE CHECK LIST GIVEN BELOW

**(Following documents are to be submitted online and manual as part of Technical Bid.
Bidders are requested to state Yes / No against each column)**

Sl. No.	Description	Online Submission	Manual Submission
1.	If bidder is not an original equipment manufacturer, authorization letter attached.		
2.	Whether Earnest Money Deposit (EMD) Submitted		
3.	Whether Technical Bid Submitted		
4.	Whether Rate for Optional items are quoted in Technical Bid (Cover 2)		
5.	Whether Commercial Bid Submitted (Cover 3)		No offline submission. Only ONLINE submission.
6.	PAN / GSTIN Number from concerned authorities		
7.	Details of Products and Components		
8.	Whether declaration form signed and Submitted (Scanned Copy by online and original by manual)		
9.	Whether warranty clause mentioned		
10.	This Checklist (Scanned Copy by online and original by manual)		
11.	Whether all pages of tender document signed and uploaded		

NOTE: Please ensure all the relevant boxes are marked YES/NO against each column.

IMPORTANT NOTE: Tenderers must ensure that all the required documents indicated in the Tender documents are submitted without fail. Tenders received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself.
