



**INTERNATIONAL ADVANCED RESEARCH CENTRE FOR
POWDER METALLURGY AND NEW MATERIALS (ARCI),**
Balapur P.O, R.R. District, Hyderabad – 500 005, Telangana, India
Tel: 040-24452326, Fax: 040-24442699
Web Site: www.arci.res.in, eMail: stores@arci.res.in

Tender No. SC20190054/WO

Date: 13.12.2019

TENDER DOCUMENT

**AMC FOR TELEPHONE LINES MAINTENANCE (HIRING OF MAN POWER) AND
RATE CONTRACT FOR TELEPHONE ITEMS/WORKS**

1.	EMD (Earnest Money Deposit/Bid Security)	Rs 12,500/-
2.	Tender Processing Fee	Nil
3.	Tender document published date	13.12.2019
4.	Bid documents can be downloaded from	www.arci.res.in www.eprocure.gov.in
5.	Clarification start date and end date	13.12.2019 to 17.12.2019
6.	Bid submission start date and time	18.12.2019 at 09.00 AM
7.	Bid submission end date and time	07.01.2020 upto 03.30 PM
8.	Bids opening date and time (for cover-1 EMD)	09.01.2020 at 02.30PM



**INTERNATIONAL ADVANCED RESEARCH CENTRE FOR
POWDER METALLURGY AND NEW MATERIALS (ARCI),**
Balapur P.O, R.R. District, Hyderabad – 500 005, Telangana, India
Tel: 040-24452326, Fax: 040-24442699
Web Site: www.arci.res.in eMail: stores@arci.res.in

Instructions to Bidder

Table of Contents

Sl. No.	Description	Page No.
1.	Notice inviting Tender	3
2.	Technical Bid -Terms and conditions (Part 1-A)	7
3.	Technical Bid -Terms and conditions (Part 1-B)	14
4.	Earnest Money Deposit-Terms and Conditions	18
5.	Price Bid	21
6.	Price Schedule for Hiring of Manpower	24
7.	Price Schedule for Rate Contract for Telephone Items/works with detail specification	25
8.	Vendor Declaration	31
9.	Scope of the Work (Annexure-I)	32
10.	Checklist	33



INTERNATIONAL ADVANCED RESEARCH CENTRE FOR POWDER METALLURGY AND NEW MATERIALS (ARCI),

Balapur P.O, R.R. District, Hyderabad – 500 005, Telangana, India

Tel: 040-24452326, Fax: 040-24442699

Web Site: www.arci.res.in eMail: stores@arci.res.in

TENDER NOTICE

International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI) is an Autonomous Research and Development Centre of Department of Science and Technology (DST), Government of India with main campus at Hyderabad and with operations in Chennai and Gurugram.

ARCI would like to procure the following equipment. The Technical Specifications Schedule of Requirements and Allied Technical details are given in Part-1 of tender document.

Item: AMC for telephone lines maintenance (Hiring of Man power) and Rate Contract for telephone items/works.

Tender Enquiry No: (Case No.) **SC20190054/WO dated: 13.12.2019**

- Last date and time of submission of Tender (EMD, Technical and Price Bid): **07.01.2020** before 3:30 PM.
- EMD should be in the form of Demand Draft drawn in favour of **Director, International Advanced Research Centre, payable at Hyderabad.**
- The item/service to be delivered at:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.

- **Contract Period: The term of Agreement/ Purchase Order/ Work Order for providing manpower services and supplying of equipment and consumables shall be initially for a period of one year. If the services are found to be satisfactory, the contract may be extended for additional years (one year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.**
- **The contract / service provider / successful bidder (L1) will be decided based on the price quoted for hiring of Manpower (Table A) + Total cost of items (Table B).**

The tender document should consist of the following:

Two bid system should be followed for this tender. In this system the bidder must submit offer in three separate sealed envelopes i.e., one envelope for each for EMD, Technical Bid and Commercial Bid. These envelopes should be securely sealed and stamped separately and clearly marked as “**Envelope No.1- EMD**”, “**Envelope No. 2- Technical Bid**” and “**Envelope No.3 – Commercial Bid**”. All the sealed envelopes should be placed in another larger envelope. The main envelope which will contain all the envelopes should be super-scribed with the tender enquiry no. **SC20190054/WO** date **13.12.2019** due on **07.01.2020** with name of the equipment /item and is to be submitted to the address given below so as to reach **on or before 07.01.2020 by 03:30 PM**.

The Bidder should ensure that the Prices are mentioned only in the Financial Bid and nowhere in the Technical Bid.

Validity of Bid

Quotation should have minimum validity of **120 days** from the date of opening.

Address for submission of the Tender:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.

Last date for submission: 07.01.2020 at 03:30 PM

Tender should be submitted before last date stated above. The Tenders not accompanied by EMD in the form of Demand Draft in favour of Director, ARCI, payable at Hyderabad are liable for rejection.

The bid can be submitted in person or through post/courier. ARCI will not be responsible for transit delay for tenders submitted by Post / Courier etc.

All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

Clarification on bid

Bidders can seek clarification as per the schedule start and end date through email IDs given below:

For technical clarifications: **csrao@arci.res.in**

For commercial clarifications: **stores@arci.res.in**

Opening of the tender

The offer/bid will be opened by a committee duly constituted for this purpose. The bidder if interested may participate on the tender opening date and time. The bidder should produce authorization letter from their company to participate in the tender opening. Only one representative will be allowed to participate in the tender opening. The schedule of tender opening is:

Cover-1 EMD and Cover -2 Technical Bid cover opening date and Time: **09.01.2019 at 1430 hrs**

PLACE: - **International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.**

Award of Contract

Contract will be awarded to successful bidder and a copy of the award of the contract will be uploaded in CPP portal after finalizing the tender.

Disqualification of the Tenders:

The tenders are liable for rejection in the following circumstances:

- If they are not in line with the terms and conditions of this tender notice
- Conditional quotations
- Incomplete tenders
- Tenders without EMD
- Tenders submitted through Fax or e-mail
- If two bid system is not followed.
- Bid received simultaneously from Indian agent on behalf of Principal/OEM and Principal/OEM itself for same item/product/services in the same tender.
- If name of OEM, if any is not mentioned in the cover of envelope and authorization letter from OEM in the technical bid submitted.
- The Bidder need to quote all the charges/prices as per the tender requirement, if any firm quote nil charges/consideration, the bid shall be treated as unresponsive bid and will not be considered.

Director, ARCI reserves the right to accept or reject any or all tenders either in part or in full or to split the order without assigning any reasons there for.

IMPORTANT NOTE: Amendment, Corrigendum if any to this tender document, WILL BE HOSTED ONLY ON ARCI WEBSITE and CPP Portal and no separate Press Notification will be issued. Bidders are advised to visit our website and CPP Portal regularly to know such details.

Director, ARCI, Hyderabad

PART 1-A

AMC FOR TELEPHONE LINES **MAINTENANCE** **(HIRING OF MANPOWER)**

TECHNICAL BIDS- TERMS AND CONDITION

The following documents are to be provided in the Technical Bid cover for hiring manpower:-

- (a) Profile of the Service provider/Tenderer/Agency including name, type of firm, address, Contact person's name, designation, telephone no. mobile no and email ID. Copies of Service Orders pertaining to experience of not less than 5 years in providing similar nature of job.
- (b) Proof of documents pertaining to service at Hyderabad.
- (c) PF & ESI registrations, PAN, GSTIN No. Valid labour license for providing telephone AMC works and services.
- (d) Copies of Service orders executed in last 5 years minimum of
 - 1 work of the value minimum Rs.4.00 Lakhs or
 - 2 works of the value minimum Rs.2.50 Lakhs or
 - 3 works of the value minimum Rs.2.00 Lakhson the similar firms of Govt. R&D Organizations / Premier Institutes / Private IT Industries where they have deployed similar nature of man power
- (e) Self-certification stating availability of enough technically skilled man power to manage telephone exchange AMC and not less than 10 Staff on the company's own rolls and not outsourced from any partner.
- (f) Copies of the resumes of the proposed candidates, who would be deployed in case of award of contract.
- (g) Statement showing the turnover during the past three years, supported by profit and loss accounts, balance sheets, profit and loss accounts and Income Tax Returns by Chartered Accountant.
- (h) Undertaking of non- blacklisting from Central/State Govt/ PSU/ Autonomous bodies or its contracts have not been terminated on account of poor performance.

Each page of the tender document must be duly signed and uploaded by the tenderer as token of acceptance. If any deviation is proposed by the tenderer, the same must be clearly indicated and enclosed as deviation list but tenders with significant deviations and/or merely enclosing tenderer's printed conditions of their own terms and conditions will make the tender liable for rejection.

Any person signing the tender shall submit documentary evidence that his signature on the tender, submitted by him is legally binding upon himself, his firm or company, as the case may be.

The tenderer shall produce satisfactory proof that he is financially in a position to fulfill the contractual obligations offered to be undertaken by him. The tenderer shall indicate the details of his banker

The tenderer shall produce Labour License Certificate or letter to the effect that he/she is capable of obtaining license to employ contract labor from Central Labour Authorities on award of the contract.

I. General instructions:

- a) The technical offer should be complete to indicate that all products/ services asked for are quoted. Each page of the bid and strikeout/corrections shall be duly signed and stamped by the bidder. Unsigned Tenders are liable to be rejected. Failure to comply with this requirement may result in the bid being rejected.
- b) The purpose of certain specific conditions is to get or procure best product/service etc. for ARCI. The opinion of Technical Committee shall be the guiding factor for technical short listing.

II. STATUTORY OBLIGATION:

The price to be quoted by the tenderer shall include all incidences of taxes, and duties (State Govt./ Central Govt.) which may be applicable to the items he is quoting for and wages (not less than the minimum wages) to be paid to the personnel engaged under the contract by fulfilling statutory obligations towards payment of Employees provident Fund, Insurance and ESI etc , and also the obligations to be discharge under Contract Labour (Regulation & Abolition) Act 1970.

The bidder has to give undertaking on Non judicial Stamp Paper of applicable value before the award of the work (after deciding L1) that the bidder undertakes to actually pay wages to all the labourers employed by the bidder at ARCI of all descriptions to be engaged for completion of that particular job/work at the rate which is not less than the one prescribed under minimum wages under CLRA Act and also keep the Principal Employer indemnified against all the actions that may be initiated against the Principal Employer by the Statutory Authorities for bidder's failure to pay such wages and provide the essential amenities.

III. TERMS & CONDITIONS

1. The terms as per the contract shall be governed by ARCI's general rules and regulations.
2. Incomplete/unsatisfactory work or loss of property may attract penalty as decided by the Director.
3. The contractor shall employ only Indian Nationals after proper verification of their antecedents and shall ensure that no person of doubtful antecedents and nationality is in any way be associated with the work.
4. The contractor shall obtain a valid license under the Contract Labour (R&A) Act, 1970 and rules framed there under and continue to hold it till the completion of the contract.

5. The contractor shall maintain the following registers as per the contract labour (Regulation and Abolition) Act, 1970.
 - (a) Register of workmen as per form XVI of Rule 75
 - (b) Employment cards as per form XIV of Rule 76
 - (c) Muster roll register as per form XVI of Rule 78
 - (d) Register of wages as per form XVII of Rule 78
 - (e) Any other registers as required under any statutory authority of the Country.
6. The contractor shall comply with the statutory provisions of various acts governing the nature of work like Payment of wages Act, 1936, Minimum wages Act, 1948, Employment Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Bonus Act, and Contract Labour (Regulation & Bonus, Abolition) Act, 1970 or the modifications thereof and other laws relating thereto and the rules made there under from time to time.
7. Notice showing the rates of wages, hours of work etc. shall be submitted to the office of the labour enforcement officer.
8. The contractor on receiving any complaint from the Director shall attend to it and complete the job immediately to the satisfaction of the Director. In case of non-compliance, a penalty of Rs. 500/- shall be imposed on each occasion. If the work is not found satisfactory in a particular area and is not up to the expected standards, an amount as decided by the Director shall also be deducted from the Contractor's bill and the amount so deducted shall be final.
9. The contractor has to make arrangements for carrying out the emergency jobs such as additional maintenance if any required during the visits of VVIPs/VIPs by mobilizing additional manpower.
10. **Contract Validity/Tenure: The contract shall remain valid for a period of 12 months from the date of Contract Agreement. If the services are found to be satisfactory, the contract may be extended for additional years (One year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.**
11. **The contractor shall not be entitled to any additional payment during the tenure of the contract due to increase in minimum wages/VDA/Bonus of manpower and the rates should be quoted accordingly considering wages, service charges and all the statutory obligations.**
12. **The minimum wages should be calculated as per Central Labour Act as per Latest G.O and EPF, ESI and Bonus should be calculated on basic plus VDA. The Bonus should be paid every month. The wage calculation sheet with all above details should be enclosed in COMMERCIAL BID (COVER 3) only. Minimum two wage revision (VDA increase) per year should be considered by the bidder while quoting prices.**

13. Scope of work and minimum qualification criteria: The contractor/service provider shall provide manpower with requisite qualification/skill sets specified in scope of supply/services (**Annexure I**).
14. After finalization of the contract, an agreement has to be signed by the successful bidder within ten days.
15. The agreement shall be liable for termination on giving two months' notice by either side. During the period of notice both the parties shall continue to discharge their duties and obligations.
16. All the personnel and their bag and baggage connected with the contract shall be liable to physical check both at the time of entry in to ARCI campus and passing out at security gate. The contractor's personnel shall not stay beyond the specified working hours unless otherwise they are authorized to do so in writing by the Director/or the concerned Incharge.
17. The contractor shall furnish the list of personnel engaged and they are to be issued with proper identity cards.
18. It shall be the responsibility of the bidder to meet transportation, food, medical and any other requirements in respect of the workers engaged by bidder. ARCI shall have no liabilities in this regard.
19. Any breakages/damages caused by the contractor's personnel shall be borne by the contractor.
20. The contractor will not allow or permit the personnel to participate in any trade union activities or agitation in the premises of ARCI.
21. The Director shall pay the amount of monthly bill to the contractor through Electronic Transfer mode for the manpower deployed during the month after duly checking of the log books, attendance registers, EPF/ESI statements and challans etc. As such the contractor shall own the full responsibility for regular payment of wages to his personnel. The disbursement of wages by the contractor shall be made latest by 7th of each month. The Contractor shall provide proof of remittance of the wages to the laborers duly acknowledged by the bank.
22. **The successful contractor shall provide a security deposit to the extent of 10% of total value of annual contract by way of DD drawn on a Nationalized /Scheduled bank favoring Director, ARCI payable at Hyderabad. The EMD amount will be adjusted against Security deposit and the contractor shall deposit the difference amount in a manner stated above or on submission of DD. The DD should be valid for 03 months.**
23. The Director shall not be responsible for any injury or loss of limb or life of any worker/workers of the contractor that may take place while carrying out works at ARCI. The contractor has to obtain a Workmen Compensation Policy from any Nationalized Insurance company. Any compensation or expenditure towards

- treatment for such injury or loss of life shall be the sole responsibility of the contractor. The minimum value of Insurance per person per occurrence should be Rs.5.00 Lakh. The Insurance policy should be submitted along with first RA/Bill/Invoice.
24. Any question, dispute or difference arising under the contract shall be referred to arbitration of sole arbitrator to be appointed by the Director of ARCI. The award of the Arbitrator shall be final and binding on both the parties.
 25. It is the responsibility of the contractor to bring to the notice of his personnel that they have no right whatsoever to claim employment in ARCI by virtue of their engagement under this contract. The contractor has to obtain an undertaking to the effect from his personnel and submit the same to the ARCI.
 26. Income Tax will be deducted at source from the contractor's monthly bill as per Income Tax Act provisions.
 27. The agreement shall be liable for termination on giving three months or till an alternative arrangement is in place at ARCI, whichever is earlier.

ESSENTIAL ELIGIBILITY CRITERIA FOR THE TENDERER TO PARTICIPATE IN THE TENDER

(Bidder may read the following carefully)

Technical bid will be evaluated based on the essential criteria as per marks given against each point:

- 1. Profile of the Service provider/Tenderer/Agency including name, type of firm, address, Contact person's name, designation, telephone no. mobile no and email ID. Copies of Service Orders pertaining to experience of not less than 5 years in providing similar nature of job - 10 Marks**
- 2. Should have operations at Hyderabad (Proof to be produced) - 05 Marks**
- 3. PF & ESI registrations, PAN, GSTIN No. Valid labour license for providing telephone AMC works and services (Proof to be produced) – 10 Marks**
- 4. The Service provider/agency should have executed in last 5 years minimum of**
 - (a) One work of the value minimum Rs.4.00 Lakhs or
 - (b) Two works of the value minimum Rs.2.50 Lakhs or
 - (c) Three works of the value minimum Rs. 2.00 Lakhs**on the similar firms of Govt. R&D Organizations/PSU/Autonomous bodies where they have carried out similar AMC works of telephone exchange and deployed similar nature of manpower. Only such works will be considered which are completed in all respect. The work(s) which is/are not similar as per above requirements shall not be considered for evaluation of bid – 30 marks**
- 5. Self-certification stating availability of enough technically skilled man power AMC works of telephone exchange and so on say not less than 10 Staff on the company's own rolls and not outsourced from any partner. (Proof to be produced) – 10 Marks**
- 6. Statement showing the turnover during the past three years supported by balance sheets, profit and loss accounts and Income Tax Returns by Chartered Accountant (Proof to be produced). – 15 Marks**
- 7. Copies of the resumes of the proposed candidates for the contract – 15 Marks**
- 8. Undertaking of non – blacklisting from Central/State Govt/PSU/Autonomous bodies or its contracts have not been terminated on account of poor performance – 05 Marks**

Note: All the above points shall be considered only if supported by documentary evidence and marks will be awarded accordingly/proportionately. The tenders with scores equal to or above to the qualifying marks will only be considered for further evaluations.

Total Marks is 100. Qualifying marks will be 75.

PART 1-B

RATE CONTRACT FOR SUPPLY OF TELEPHONE ITEMS/WORKS

1. **SCOPE OF WORK:**

The contractor/service provider shall supply the item as per the specification given in scope of work (**Annexure-II**).

2. **Acceptance criteria:**

- A. The manufacturer/ supplier's should deliver the item as per the specification given in Table B of this Tender document.
- B. The entire functionality of the equipment according to the specifications should be demonstrated at ARCI.

3. **RATE CONTRACT VALIDITY/TENURE:**

The contract shall remain valid for a period of 12 months from the date of Rate Contract Agreement. If the services are found to be satisfactory, the contract may be extended for additional years (one year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.

4. **RATE CONTRACT AGREEMENT:**

A formal agreement on stamp paper is to be entered immediately after receipt of work order acceptance.

5. **PRICE ESCALATION:**

The contractor shall not be entitled to any price escalation for the rate contract items/works/services during the tenure of the contract 1st year.

6. **EXECUTION OF AGREEMENT:**

After finalization of the contract, an agreement has to be signed by the successful bidder within ten days.

7. **DELIVERY PERIOD:**

Within 07 days or the stipulated date mentioned in Rate Contract Purchase Order (RCPO). LD will be applicable for the delivery beyond the delivery period mention in RCPO.

8. **MINIMUM ORDER QUANTITY:**

The requirement of items/consumables is purely depends upon requirements/activities of ARCI. The mere mention of any item in this contract does not by itself confer the right on the contractor to demand that supply relating to all or any item thereof should necessarily or exclusively be entrusted to the contractor. Hence, it is not possible to ensure minimum quantity of supply at any time during the currency of the contract.

9 **After-sales service:**

The supplier shall guarantee efficient and prompt after-sales service including the supply of the spares for a minimum period of 2 years after the guarantee/warranty period under mutually agreed terms and conditions.

10. Technical compliance statement:

The vendor should provide item wise details against each and every specification, Deviations if any are to be highlighted.

11. Delivery/ time schedule:

The offer shall be accompanied by a detailed delivery time schedule showing the individual time schedule required for delivery.

12. Packing:

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit. In order to maintain safety of the equipment, we prefer to have wooden crating with adequate cushion inside for transportation of any goods. The material has to be dispatched with International standard packing to withstand rigors, and to avoid any transit damages.

13. TERMINATION CLAUSE:

Director, ARCI reserve the right to terminate the contract by giving two months' notice without assigning any reason thereof. Director ARCI also reserve the right to extend the duration of the contract for further period on mutually agreed terms and conditions.

14. FALL CLAUSE:

The rate(s) charges for the stores supplied under this contract to be same and shall not be loser at which the contractor sells the stores in identical description to any other party(s) with the same terms and conditions during the period of this contract. If at any time during the said period the supplier reduces the rate(s) of similar items to any other party, the contractor shall forthwith notify such reduction of rate(s) applicable to the Director ARCI and the rate(s) payable under the contract for the purchase done after the date of coming into force of such reduction of rate(s) shall stand correspondingly reduced.

15. SUBLETTING OF CONTRACT:

The Contract shall not be sublet, transferred or assigned to any firm without the prior written approval of ARCI.

16. OTHER ASPECTS:

If any charges extra are payable for Installation and Commissioning, the same should be included in the total cost of the stores as per the price schedule.

17. General instructions:

- A. The Technical Bid must be submitted in an organized and structured manner. No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation. **The price should not be mentioned anywhere in this document.**
- B. Tenders, which are submitted without following the Two-Bid Offer System, are liable to be rejected.
- C. The technical offer should be complete to indicate that all products and services asked for are quoted. Each page of the bid and cutting/corrections shall be duly signed and stamped by the bidder. Unsigned Tenders are liable to be rejected. Failure to comply with this requirement may result in the bid being rejected.
- D. The purpose of certain specific conditions is to get or procure best product/service etc. for ARCI. The opinion of Technical Committee shall be the guiding factor for technical short listing.
- E. Vendor should provide list of deliverables / bill of materials and services.

PART- 2

EARNEST MONEY DEPOSIT

PART- 2
EARNEST MONEY DEPOSIT – TERMS AND CONDITIONS

Earnest Money Deposit (EMD) for an amount of Rs.12,500/- in the form of demand draft / Banker's Cheque Drawn in favour of **Director, International Advanced Research Centre, Payable at Hyderabad** should be submitted on or before the due date as part of Technical Bid. **Scanned copy of such document must be attached online along with the technical bid documents, failing which tender document would be rejected.**

No interest is payable on EMD. The EMD will be returned to the bidders(s)/Agents whose offer is not accepted by ARCI within one month from the date of the placing of the final order(s) on the selected bidder(s). EMD of the successful bidder shall be converted into performance guarantee and shall be released on submission of bank guarantee.

EMD in the form of BG is not acceptable.

Amount of EMD: Rs. 12,500/- in INR (Rupees Twelve Thousand Five Hundred)

Bidder registered with Department of Micro, Small and Medium Enterprises as MSMEs and having valid NSIC registration are exempted for payment of EMD subject to submission of documentary evidences. Copies of registration certificate and other supporting documents should be submitted in Cover No. 1.

Documents required for availing exemption of EMD amount for NSIC/MSEs:

- a. MSMEs, which are specified by the Ministry of Micro, Small and Medium Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing/service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b. The Certificate with monetary limit indicated should be valid on the scheduled date/Extended date of submission of the tender. Certificates without monetary limit will not be considered.
- c. **The items of product/services mentioned under MSME/NSIC certificate should be the same or similar to the tendered items.**
- d. The monetary limit stipulated in the certificate of MSMEs/NSIC should be equal or more than the value of work in hand awarded under MSME benefits during the financial year plus estimated cost of the Tender for availing EMD exemptions.
- e. If monetary limit is less than the value of work in hand awarded under MSME/NSIC benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate “ from NSIC for participating in this tender as well as to avail MSME benefits.

It is mandatory for the supplier to submit valid NSIC registration certificate having the duration of the validity of the certificate, so as to apply for the exemption from submitting EMD. Non-compliance of the same, bid will be disqualified.

Note- In case the bid is submitted as an Indian arm of a foreign bidder and the eligibility conditions were met through foreign company, then the EMD exemption cannot be claimed under the MSME status of Indian arm/subsidiary. Thus a bidder who solely on its own, fulfills each eligibility criteria conditions as per the tender terms and conditions and who are having MSME Status, can claim EMD exemption.

Forfeiture of EMD:

EMD of tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

PART- 3

PRICE BID

PRICE BID

I. Terms and Conditions:

- a) Envelope 3 should contain price schedule (as per the **Table A. Manpower and Table B. Rate Contract for Telephone items/works**) complete in all respects with proper seal and signature of authorized person.
- b) Tender with any condition, including conditional rebate, are liable to be rejected.
- c) Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part- III) only.
- d) The Bidders are requested to quote for **research institutional prices** for Machine/ Equipment and, since ARCI is eligible for the same. The quoting party should ensure that the quoted prices are the minimum and that have not quoted the same item on lesser rates than those being offered to ARCI to any other customer.
- e) Printed conditions of the vendor submitted with the tender will not be binding on ARCI.
- f) The commercial bids of only the technically qualified bidders shall be considered for further processing.
- g) The price quoted shall be considered firm and no price escalation will be permitted during the currency of contract. The quotation should be in standard currency on Ex works/FOB/FOR basis. Freight, insurance, Agency commission (if any) and commissioning charges, if not included, may be quoted separately in Commercial Bid.
- h) Commercial Bid (prices quoted) should not be enclosed in the technical bid envelope. If the price quote is submitted with technical bid the tender are liable to be rejected.
- i) The Director ARCI reserves the right to accept the offer in full or in parts or reject summarily or partly thereof.

II. Payment terms:

For Hiring of Manpower:

1. Income tax and GST will be recoverable from the Contractors monthly bill as per applicable provisions.
2. Payment shall be made on quarterly basis through R.A. Bills submitted by the Contractor **followed by inspection certificate** and submission of following documents.

The supplier shall furnish the following documents along with the monthly Bills:

a. **Monthly Attendance sheet.**

Monthly attendance sheet along with all statutory remittances (EPF/ESI/Bonus and minimum wages) of previous month.

b. Insurance policy shall be submitted along with first bill.

c. The previous month additional works carried out bill along with gate entry and certified by ARCI In charge.

III For Item/refilling

Subject to deduction of taxes at source, if any,

100% of the goods cost + 100% taxes will be paid after receipt of the goods at our site subject to inspection & acceptance of the goods/works/commissioning by ARCI authorities.

IV. Liquidated Damages (LD):

As time is the essence of the contract, delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise, LD clause will be applicable /enforced. If the supplier fails to Supply, Install and Commission the equipment as per specifications mentioned in the order within the due date, ARCI may levy a penalty for such delay by way of liquidated damages, at 0.5% per week of delay or part thereof, and in aggregate not exceeding 10% of the order value. Such LD will be deducted from any amount due or which may become due to the supplier.

V. Order acceptance:

The successful bidder, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD will be forfeited.

VI. Award of contract:

ARCI reserves the right at the time of award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements without any change in price or other terms and conditions.

VII. Corrupt or Fraudulent Practices:

ARCI requires that the bidders who wish to bid for this project work have highest standards of ethics. ARCI will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. ARCI may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

VIII. Interpretation of the clauses in the Tender Document / Contract Document:

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, Director, ARCI's interpretation of the clauses shall be final and binding on all parties. The equipment must be supported by service personnel trained by the principal vendors. The vendor will have to arrange for all the testing equipment & tools required for installation, testing & maintenance etc. Installation and integration of all supplied hardware and software shall be done by the vendor. The vendor shall install and configure all required hardware and software. The bidder must install and configure user application / software, and demonstrate its running in parallel as part of the system acceptance. The application software will be provided by the Institute.

IX. Indemnity:

The vendor shall indemnify, protect and save ARCI against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipment's supplied by him. The supplier should submit the Indemnity bond as per the format enclosed and should be valid till the operation of the contract.

X. Arbitration

For Domestic Supplier

In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to arbitrator appointed by Director ARCI. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

The venue of the arbitration shall be the place from where the purchase order/contract is issued.

Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree.

**Table A: PRICE SCHEDULE FOR HIRING MANPOWER
(AMC FOR TELEPHONE LINES MAINTENANCE)**

S. No.	Particulars	Wages Per month/Person	Wages Per Annual/Person
01.	Minimum wages for ONE semi-skilled person as per Central Labour Act		
02.	VDA as on		
03.	P.F Employer share applicable admin charges		
04.	E.S.I		
05.	Bonus 8.33% of basic		
06.	GST		
07.	Services charges of contract		
Total			

(To be quoted only in COMMERCIAL BID, Cover 3)

**Table B: PRICE SCHEDULE FOR RATE CONTRACT FOR TELEPHONE
ITEMS/WORKS WITH DETAIL SPECIFICATIONS**

S. No	ARCI Item Code	Item Description	Quantity	Unit	Basic Amount	GST Amount	TOTAL WITH GST
1	126001046	1 PAIR (0.51MM) TELEPHONE W IRES (PVC), SUPPLY OF 1 PAIR (0.51MM) TELEPHONE W IRES (PVC), Make: Finolex/ Delton	1	MTR			
2	126001047	2 PAIR (0.51MM) TELEPHONE W IRES (PVC),SUPPLY OF 2 PAIR (0.51MM) TELEPHONE W IRES (PVC), Make: Finolex/ Delton	1	MTR			
3	126001048	4 PAIR (0.51MM) TELEPHONE W IRES (PVC),SUPPLY OF 4 PAIR (0.51MM) TELEPHONE W IRES (PVC), Make: Finolex/ Delton	1	MTR			
4	126001049	10 PAIR (0.51MM) TELEPHONE W IRES (PVC), SUPPLY OF 10 PAIR (0.51MM) TELEPHONE W IRES (PVC), Make: Finolex/ Delton	1	MTR			
5	126001050	10 PAIR (0.51MM) UNARMORED CABLE, SUPPLY OF 10 PAIR UNDERGROUND UN ARMORED JELLY FILLED CABLE, Make:Polycab/ Ushamartin	1	MTR			
6	126001051	20 PAIR (0.51MM) UNARMORED CABLE: SUPPLY OF 20 PAIR UNDERGROUND UN ARMORED JELLY FILLED CABLE, Make:Polycab/ Ushamartin	1	MTR			
7	126001052	10 PAIR (0.51MM) ARMORED CABLE, SUPPLY OF 10 PAIR UNDERGROUND ARMORED JELLY FILLED CABLE Make:Polycab/ Ushamartin	1	MTR			
8	126001053	20 PAIR (0.51MM) ARMORED CABLE, SUPPLY OF 20 PAIR UNDERGROUND ARMORED JELLY FILLED CABLE Make:Polycab/ Ushamartin	1	MTR			
9	126001054	50 PAIR (0.51MM) ARMORED CABLE, SUPPLY OF 50 PAIR UNDERGROUND ARMORED JELLY FILLED CABLE Make:Polycab/ Ushamartin	1	MTR			
10	126001055	100 PAIR (0.51MM) ARMORED CABLE, SUPPLY OF 100 PAIR UNDERGROUND ARMORED JELLY FILLED CABLE Make:Polycab/ Ushamartin	1	MTR			
11	126001056	10 PAIR INTERNAL DISTRIBUTION FRAMES, SUPPLY AND COMMISSIONING OF 10 PAIR INTERNAL DISTRIBUTION FRAMES WITH KRONE MODULES	1	No's			

12	126001057	20 PAIR INTERNAL DISTRIBUTION FRAMES, SUPPLY AND COMMISSIONING OF 20 PAIR INTERNAL DISTRIBUTION FRAMES WITH KRONE MODULES	1	No's			
13	126001058	30 PAIR INTERNAL DISTRIBUTION FRAMES, SUPPLY AND COMMISSIONING OF 30 PAIR INTERNAL DISTRIBUTION FRAMES WITH KRONE MODULES	1	No's			
14	126001059	50 PAIR INTERNAL DISTRIBUTION FRAMES, SUPPLY AND COMMISSIONING OF 50 PAIR INTERNAL DISTRIBUTION FRAMES WITH KRONE MODULES	1	No's			
15	126001060	100 PAIR INTERNAL DISTRIBUTION FRAMES, SUPPLY AND COMMISSIONING OF 100 PAIR INTERNAL DISTRIBUTION FRAMES WITH KRONE MODULES	1	No's			
16	126001061	10 PAIR KRONE JUNCTION BOXES (INTERNAL), SUPPLY AND INSTALLATION OF KRONE JUNCTION BOXES (INTERNAL) WITH KRONE MODULES (10 PAIR)	1	No's			
17	126001062	20 PAIR KRONE JUNCTION BOXES (INTERNAL), SUPPLY AND INSTALLATION OF KRONE JUNCTION BOXES (INTERNAL) WITH KRONE MODULES (20 PAIR)	1	No			
18	126001063	50 PAIR KRONE JUNCTION BOXES (INTERNAL), SUPPLY AND INSTALLATION OF KRONE JUNCTION BOXES (INTERNAL) WITH KRONE MODULES (50 PAIR)	1	No's			
19	126001064	100 PAIR KRONE JUNCTION BOXES (INTERNAL), SUPPLY AND INSTALLATION OF KRONE JUNCTION BOXES (INTERNAL) WITH KRONE MODULES (100 PAIR)	1	No's			
20	126001065	10 PAIR PILLAR JUNCTION BOXES (EXTERNAL), SUPPLY AND INSTALLATION OF 10 PAIR PILLAR JUNCTION BOXES WITH KRONE MODULES FOR EXTERNAL USE	1	No's			
21	126001066	20 PAIR PILLAR JUNCTION BOXES (EXTERNAL) SUPPLY AND INSTALLATION OF 20 PAIR PILLAR JUNCTION BOXES WITH KRONE MODULES FOR EXTERNAL USE	1	No's			
22	126001067	50 PAIR PILLAR JUNCTION BOXES (EXTERNAL), SUPPLY AND INSTALLATION OF 50 PAIR PILLAR JUNCTION BOXES WITH KRONE MODULES FOR EXTERNAL USE	1	No's			

23	126001068	100 PAIR PILLAR JUNCTION BOXES (EXTERNAL), SUPPLY AND INSTALLATION OF 100 PAIR PILLAR JUNCTION BOXES WITH KRONE MODULES FOR EXTERNAL USE	1	No's			
24	126001069	100/50PAIR U/G CABLE JOINTING KITS, SUPPLY AND COMMISSIONING OF 100/50 PAIR CABLE JOINTING KITS FOR U/G CABLES	1	No's			
25	126001070	20/10PAIR U/G CABLE JOINTING KITS, SUPPLY AND COMMISSIONING OF 20/10 PAIR CABLE JOINTING KITS FOR U/G CABLES	1	No's			
26	126001071	100+100 PAIR PILLAR JN BOX (EXTERNAL), SUPPLY AND INSTALLATION OF 100+100 PAIR PILLAR JN BOX WITH KRONES FOR EXTERNAL USE	1	No's			
27	126001072	100+100 PAIR MDF JN BOX (INTERNAL), SUPPLY AND INSTALLATION OF 100+100 PAIR MDF JN BOX WITH KRONES FOR INTERNAL USE	1	No's			
28	126001073	ROUTE MARKERS, Supply and Installation of Cast Iron telephone cable markers duly showing the direction of cable route. The markers are required to be fixed on GI angle of Size 35X 35 X6 mm of length 700mm and grouted in PCC of size 200X200X200mm at every interval of 15 to 20 meters length as DIRECTED BY ARCI OFFICIALS	1	No's			
29	126001074	ANCHOR ROMA TELEPHONE ROSET JN BOX, SUPPLY AND INSTALLATION OF ANCHOR ROMA TELEPHONE ROSET JN BOX	1	No's			
30	126001075	RJ11 ROSET JUNCTION BOX, SUPPLY OF RJ11 ROSET JUNCTION BOX OF ANY STANDARD MAKE	1	No's			
31	126001076	2 PIN RJ11 JACKS, SUPPLY OF 2 PIN RJ11 MODULES FOR LINE CARD	1	No's			
32	126001077	4 PIN RJ11 JACKS, SUPPLY OF 4 PIN RJ11 MODULES FOR COIL CARD	1	No's			
33	126001078	LINE CORD (2 WIRE), SUPPLY OF LINE CORD (2 WIRE) OF ANY STANDARD MAKE	1	No's			
34	126001079	COIL CORD (4 WIRE), SUPPLY OF COIL CORD (4 WIRE) OF ANY STANDARD MAKE	1	No's			
35	126001080	JUMPER WIRE, SUPPLY OF JUMPER WIRE (0.5MM) OF ANY STANDARD MAKE	1	MTR			
36	126001081	10 PAIR KRONE MODULE, SUPPLY OF 10 PAIR KRONE MODULE, MAKE: KRONE	1	No's			

37	126001082	INTEGRATED PROTECTION MODULE (IPM), SUPPLY OF INTEGRATED PROTECTION MODULE (IPM), MAKE: JP TOOLS AND TECHNOLOGIES PVT LTD	1	No's			
38	126001083	3 PAIR (0.51MM) TELEPHONE WIRES (PVC), SUPPLY OF 3 PAIR (0.51MM) TELEPHONE WIRES (PVC), Make: Finolex/Delton	1	MTR			
39	126001084	5 PAIR (0.51MM) TELEPHONE WIRES (PVC), SUPPLY OF 5 PAIR (0.51MM) TELEPHONE WIRES (PVC), Make: Finolex/Delton	1	MTR			
39	126001085	DROP WIRE, SUPPLY OF DROP WIRE (0.51MM) FOR EXTERNAL USE	1	MTR			
40	126001102	20 PAIR (0.51MM) TELEPHONE W IRES (PVC), SUPPLY OF 20 PAIR (0.51MM) TELEPHONE WIRES (PVC), Make: Finolex/Delton	1	MTR			
41	128002001	PVC PIPES 1 INCH SIZE, PVC PIPES 1 INCH SIZE, LENGTH OF 3 METERS: MAKE: SUDHAKAR, ISI MARK	1	No's			
42	128002002	PVC PIPES 1.5 INCH SIZE, PVC PIPES 1.5 INCH SIZE, LENGTH OF 3 METERS: MAKE: SUDHAKAR, ISI MARK	1	No's			
43	128002003	PVC PIPES ¾ INCH SIZE, PVC PIPES ¾ INCH SIZE, LENGTH OF 3 METERS: MAKE: SUDHAKAR, ISI MARK	1	No's			
44	128002004	PVC CHANNELS 1 INCH SIZE, PVC CHANNELS 1 INCH SIZE, LENGTH OF 2 MTR: ANY STANDARD MAKE WITH ISI	1	No's			
45	128002005	PVC CHANNELS 1.5 INCH SIZE, PVC CHANNELS 1.5 INCH SIZE, LENGTH OF 2 MTR: ANY STANDARD MAKE WITH ISI	1	No's			
46	128002006	PVC CHANNELS ¾ INCH SIZE, PVC CHANNELS ¾ INCH SIZE, LENGTH OF 2 MTR: ANY STANDARD MAKE WITH ISI	1	No's			
47	128002007	PVC CHANNELS 2 INCH SIZE, PVC CHANNELS 2 INCH SIZE, LENGTH OF 2 MTR: ANY STANDARD MAKE WITH ISI	1	No's			
48	304008001	SHIFTING OF TELEPHONE	1	No's			
49	304008002	LABOUR AND LYING CHARGES FOR CABLES, LABOUR AND LYING CHARGES FOR CABLES AND CHANNELS WITH FIXING MATERIALS LIKE SCREWS / GATTIS / CLAMPS etc.,	1	MTR			
50	304008003	LABOUR AND LYING CHARGES FOR 10/20 PAIR, LABOUR AND LYING CHARGES FOR 10/20 PAIR UNDERGROUND CABLES	1	MTR			
51	304008004	LABOUR AND LYING CHARGES FOR 50/100 PAIR, LABOUR AND LYING CHARGES FOR 50/100 PAIR UNDERGROUND CABLES	1	MTR			

52	304008005	ROAD CUTTING FOR U/G TELEPHONE CABLES, Cutting the tor road or cement road along with culverts either side of the road to make cable trench of size 300mm (width) X750mm (depth), laying of suitable size GI pipes and remaking to original shape both road with tor , PCC and culverts with bricks, plastering as directed by ARCI officials	1	MTR			
53	304008006	EXCAVATION OF CABLE TRENCH FOR UNDERGROU, EXCAVATION OF CABLE TRENCH FOR UNDERGROUND CABLES: Excavation of cable trench of size 300 mm x 750 mm depth in wet , dry & rocky conditions of the soil for cable laying on a fine sand bed of 150mm in the excavated trench, after cable laying again cover the cable by 150mm sand cover all size with red bricks and back filling. Stacking of removed earth from all along the trench on either side after back filling and reinstatement. The excavated / removed excess sand should be transported to designated place as per ARC I Official	1	MTR			
54	305010003	<p>AMC FOR TELEPHONE LINES MAINTENANCE, DESCRIPTION OF SERVICES FOR TELEPHONE CABLE MAINTENANCE AND OTHER TERMS & CONDITIONS</p> <p>1. Presently the exchange is running with 280 extension lines and 25 CO lines. The extensions may increase up to 300 during this year.</p> <p>2. One well trained Technician in the field of maintenance of telephone exchange should be deputed on all working days of ARCI. He should be able to attend and rectify the problems. If required, he should attend to the repairs/ maintenance works on holidays also to complete the work.</p> <p>3. He should be available in the telephone exchange on all working days and working hours of ARCI. He shall receive and rectify all the telephone complaints.</p> <p>4. Coordinate with BSNL to register and rectify BSNL line complaints.</p> <p>5. Coordinate with BSNL for Optic fibre cable (OFC) and Underground maintenance works.</p> <p>6. He should check and report Fortnightly on healthiness of all cables lines, junction box, 1000 pair MDF & Junction lines at ARCI exchange</p> <p>7. Proper labelling should be done for all Distribution Pair (DP) Boxes and Junction boxes in ARCI.</p> <p>8. If any material is used for rectification of cable faults, the bill will be submitted quarterly, but prior approval should be</p>	1	JOB			

		<p>taken from ARCI before supply of the material.</p> <p>9. He should submit the service report every day, based on the service reports and your performance quarterly payment will be released for the above maintenance works.</p> <p>10. He should attend to incoming phone calls and fax related works like sending and receiving faxes.</p> <p>11. The deputed technician should follow the rules and regulations of ARCI during his duty hours at ARCI premises.</p> <p>12. Your deputed technician should sign in the attendance register kept at the security.</p> <p>13. A workman Insurance policy has to be obtained by you in respect of the workers to be engaged by you at ARCI. A copy of the policy must be submitted to ARCI within TEN days of the receipt of this order.</p> <p>14. ARCI will not be liable for any compensation for any damage, injury etc., in respect of your Employee deputed to ARCI during the course of executing the above Services and they will have no right to claim any employment in ARCI.</p> <p>15. The supplier should provide GSTnumber</p> <p>16. As per labour Act minimum wages and other statutory requirements like leaves, ESI, PF and bonus etc., should be followed</p> <p>17. Penalty of Rs 500/- to be imposed for one day absent or for every three late comings up to one hour on any day in a month.</p> <p>18. For any long absence, alternate technician arrangement need to be made.</p>					
--	--	---	--	--	--	--	--

(To be quoted only in COMMERCIAL BID, Cover 3)

Declaration by the Vendor

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper authorization. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions of the tender. We have not given any printed conditions beyond the scope of this tender. This is also certified that I/We/our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Name:

Address:

Designation:

On behalf of:

ANNEXURE –I

SCOPE OF WORK FOR HIRING MAN POWER

Scope of the Supply/Services: (Role and responsibility)

AMC FOR TELEPHONE LINES MAINTENANCE, DESCRIPTION OF SERVICES FOR TELEPHONE CABLE MAINTENANCE AND OTHER TERMS & CONDITIONS:

1. Presently the exchange is running with 280 extension lines and 25 CO lines. The extensions may increase up to 300 during this year.
2. One well trained Technician in the field of maintenance of telephone exchange should be deputed on all working days of ARCI. He should be able to attend and rectify the problems. If required, he should attend to the repairs/ maintenance works on holidays also to complete the work.
3. He should be available in the telephone exchange on all working days and working hours of ARCI. He shall receive and rectify all the telephone complaints.
4. Coordinate with BSNL to register and rectify BSNL line complaints.
5. Coordinate with BSNL for Optical fiber cable (OFC) and Underground maintenance works.
6. He should check and report Fortnightly on healthiness of all cables lines, junction box, 1000 pair MDF & Junction lines at ARCI exchange
7. Proper labelling should be done for all Distribution Pair (DP) Boxes and Junction boxes in ARCI.
8. If any material is used for rectification of cable faults, the bill will be submitted quarterly, but prior approval should be taken from ARCI before supply of the material.
9. He should submit the service report every day, based on the service reports and your performance quarterly payment will be released for the above maintenance works.
10. He should attend to incoming phone calls and fax related works like sending and receiving faxes.
11. The deputed technician should follow the rules and regulations of ARCI during his duty hours at ARCI premises.
12. Your deputed technician should sign in the attendance register kept at the security.
13. A workman Insurance policy has to be obtained by you in respect of the workers to be engaged by you at ARCI. A copy of the policy must be submitted to ARCI within TEN days of the receipt of this order.
14. ARCI will not be liable for any compensation for any damage, injury etc., in respect of your Employee deputed to ARCI during the course

Services must be done at

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India

CHECK LIST

BIDDER HAS TO FILL IN THE CHECK LIST GIVEN BELOW

(State YES/NO for each item)

1.	Registration of firm, PAN details, GST and other documents fulfilling statutory requirement	
2.	Copies of similar Service Orders/Work Order/Purchase Order in last 5 years	
3.	Proof of documents showing operations at Hyderabad	
4.	Copies of PF,ESI registrations, PAN, GSTIN No. and valid labour license for providing AMC for telephone lines maintenance and rate contract for telephone items/works services from concerned statutory authorities.	
5.	Copies of Work Orders with completion certificate executed in last 5 years matching the given criteria	
6.	Copies of Rate Contracts Purchase Order/Agreement with Completion Certificate for supply of Rate Contract for telephone items/works.	
7.	Self-Certification stating availability of enough technically skilled engineers on Company's own rolls	
8.	Copies of Resume of the Proposed candidates (02 Nos.)	
9.	Statement showing the turnover during past three years	
10.	Self declaration of Non-blacklisting matching given criteria	
11.	Warranty clause of the item mentioned	
12.	EMD fee as per detail given	
13.	Whether declaration form signed and Submitted	
14.	This Checklist	
15.	Whether all pages of tender document signed and stamped	

NOTE: Please ensure all the relevant boxes are marked YES/NO against each column.

IMPORTANT NOTE: Tenderers must ensure that all the required documents indicated in the Tender documents are submitted without fail. Tenders received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself.