



**INTERNATIONAL ADVANCED RESEARCH CENTRE FOR
POWDER METALLURGY AND NEW MATERIALS (ARCI),**
Balapur P.O, R.R. District, Hyderabad – 500 005, Telangana, India
Tel: 040-24452326, Fax: 040-24442699
Web Site: www.arci.res.in, eMail: stores@arci.res.in

Tender No. SC20190041/WO

Date: 09.08.2019

TENDER DOCUMENT

**HIRING OF TWO FIREMEN AND RATE CONTRACT FOR SUPPLY OF NEW FIRE
FIGHTING EQUIPMENTS & RE FILLING OF FIRE EXTINGUISHERS**

1.	EMD (Earnest Money Deposit/Bid Security)	INR 23,000/-
2.	Tender document published date	09.08.2019
3.	Bid documents can be downloaded from	www.arci.res.in www.eprocure.gov.in
4.	Clarification start date and end date	13.08.2019 to 19.08.2019
5.	Bid submission start date and time	20.08.2019 at 09.00 AM
6.	Bid submission end date and time	09.09.2019 upto 03.30 PM
7.	Bids opening date and time (for Technical bids covers)	12.09.2019 at 02.30 PM



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Instructions to Bidder

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TENDER NOTICE

International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI) is an Autonomous Research and Development Centre of Department of Science and Technology (DST), Government of India with main campus at Hyderabad and with operations in Chennai and Gurugram.

ARCI would like to procure the following equipment. The Technical Specifications Schedule of Requirements and Allied Technical details are given in Part-1 of tender document.

Item: Hiring of two firemen and Rate contract for supply of new fire fighting equipments & re filling of fire extinguishers.

Tender Enquiry No: (Case No.) **SC20190041/WO Dated: 09.08.2019**

- Last date and time of submission of Tender (EMD, Technical and Price Bid): **09.09.2019** before 3:30 PM.
- EMD should be in the form of Demand Draft drawn in favour of **Director, International Advanced Research Centre, payable at Hyderabad.**
- The item/services to be delivered at:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.

- **Contract Period:** The term of agreement / purchase order / work order for providing manpower services and supplying of equipment and consumables shall be initially for a period of one year. If the services are found to be satisfactory, the contract may be extended for additional years (one year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.
- The contract / service provider / successful bidder (L1) will be decided based on the price quoted for hiring of Manpower (**AMC in lump sum**) (Table A) + total cost of items (Table B).

The tender document should consist of the following:

Two bid system should be followed for this tender. In this system the bidder must submit offer in three separate sealed envelopes i.e., one envelope for each for EMD, Technical Bid and Commercial Bid. These envelopes should be securely sealed and stamped separately and clearly marked as “**Envelope No.1- EMD**”, “**Envelope No. 2- Technical Bid**” and “**Envelope No.3 – Commercial Bid**”. All the sealed envelopes should be placed in another larger envelope. The main envelope which will contain all the envelopes should be super-scribed with the tender enquiry no. **SC20190041/WO** date **09.08.2019** due on **09.09.2019** with name of the equipment /item and is to be submitted to the address given below so as to reach **on or before 09.09.2019 by 03:30 PM.**

The Bidder should ensure that the Prices are mentioned only in the Financial Bid and nowhere in the Technical Bid.

Validity of Bid

Quotation should have minimum validity of **120 days** from the date of opening.

Address for submission of the Tender:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.

Last date for submission: 09.09.2019 at 03:30 PM

Tender should be submitted before last date stated above. The Tenders not accompanied by EMD in the form of Demand Draft in favour of Director, ARCI, payable at Hyderabad are liable for rejection.

The bid can be submitted in person or through post/courier. ARCI will not be responsible for transit delay for tenders submitted by Post / Courier etc.

All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

Clarification on bid

Bidders can seek clarification as per the schedule start and end date through email IDs given below:

For technical clarifications: **ramesh.durai@arci.res.in**

For commercial clarifications: **stores@arci.res.in**

Opening of the tender

The offer/bid will be opened by a committee duly constituted for this purpose. The bidder if interested may participate on the tender opening date and time. The bidder should produce authorization letter from their company to participate in the tender opening. Only one representative will be allowed to participate in the tender opening. The schedule of tender opening is:

Technical Bid opening date and Time: **12.09.2019 at 02.30 PM**

PLACE: - **International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India.**

The bidders who are technically qualified will be called separately for opening of price bids.

Award of Contract

Contract will be awarded to successful bidder and a copy of the award of the contract will be uploaded in CPP portal after finalizing the tender.

Disqualification of the Tenders:

The tenders are liable for rejection in the following circumstances:

- If they are not in line with the terms and conditions of this tender notice
- Conditional quotations
- Incomplete tenders
- Tenders without EMD
- Tenders submitted through Fax or e-mail
- If two bid system is not followed
- Bid received simultaneously from Indian agent on behalf of Principal/OEM and Principal/OEM itself for same item/product/services in the same tender.

Director, ARCI reserves the right to accept or reject any or all tenders either in part or in full or to split the order without assigning any reasons there for.

IMPORTANT NOTE: Amendment, Corrigendum if any to this tender document, WILL BE HOSTED ONLY IN ARCI WEBSITE and CPP Portal and no separate Press Notification will be issued. Bidders are advised to visit our website and CPP Portal regularly to know such details.

Director, ARCI, Hyderabad

PART 1-A

HIRING OF TWO FIREMEN (SKILLED)

TECHNICAL BIDS- TERMS AND CONDITION

The following documents are to be provided in the Technical Bid cover for hiring manpower:-

- (a) Profile of the Service provider/Tenderer/Agency including name, type of firm, address, Contact person's name, designation, telephone no. mobile no and email ID. Copies of Service Orders pertaining to experience of not less than 5 years in providing similar nature of job
- (b) Proof of documents pertaining to services at Hyderabad.
- (c) PF & ESI registrations, PAN, GSTIN No. Valid labour license for providing fire fighting Services from concerned statutory authorities.
- (d) Copies of Service orders executed in last 3 years minimum of
 - 1 work of the value minimum Rs. 4.80 Lakhs or
 - 2 works of the value minimum Rs. 3.00 Lakhs or
 - 3 works of the value minimum Rs. 2.40 Lakhson the similar firms of Govt. R&D Organizations / PSU/ Autonomous bodies where they have deployed similar nature of man power. Only such works will be considered which are completed in all respect. The work(s) which is/are not similar as per above requirements shall not be considered for evaluation of bid.
- (e) Self-certification stating availability of enough technically skilled man power in fire fighting, industrial disaster mitigation, industrial safety and compliance and so on say not less than 30 Staff on the company's own rolls and not outsourced from any partner.
- (f) Copies of the resumes of the proposed candidates for the contract.
- (g) Statement showing the turnover during the past three years supported by balance sheets, profit and loss accounts and Income Tax Returns.
- (h) Undertaking of non-blacklisting from Central/State Govt./ PSU/ Autonomous bodies or its contracts have not been terminated on account of poor performance

Each page of the tender document must be duly signed and uploaded by the tenderer as token of acceptance. If any deviation is proposed by the tenderer, the same must be clearly indicated and enclosed as deviation list but tenders with significant deviations and/or merely enclosing tenderer's printed conditions of their own terms and conditions will make the tender liable for rejection.

Any person signing the tender shall submit documentary evidence that his signature on the tender, submitted by him is legally binding upon himself, his firm or company, as the case may be.

The tenderer shall produce satisfactory proof that he is financially in a position to fulfill the contractual obligations offered to be undertaken by him. The tenderer shall indicate the details of his banker

The tenderer shall produce Labour License Certificate or letter to the effect that he/she is capable of obtaining license to employ contract labor from Central Labour Authorities on award of the contract.

1. GENERAL INSTRUCTIONS:

- a) The technical offer should be complete to indicate that all products/ services asked for are quoted. Each page of the bid and strikeout/corrections shall be duly signed and stamped by the bidder. Unsigned Tenders are liable to be rejected. Failure to comply with this requirement may result in the bid being rejected.
- b) The purpose of certain specific conditions is to get or procure best product/service etc. for ARCI. The opinion of Technical Committee shall be the guiding factor for technical short listing.

2. STATUTORY OBLIGATION:

The price to be quoted by the tenderer shall include all incidences of taxes, and duties (State Govt./Central Govt.) which may be applicable to the items he is quoting for and wages (not less than the minimum wages) to be paid to the personnel engaged under the contract by fulfilling statutory obligations towards payment of Employees provident Fund, Insurance and ESI etc , and also the obligations to be discharge under contract labour (Regulation & abolition) Act 1970.

The bidder has to give undertaking on Non Judicial Stamp Paper of applicable value before the award of the work (after deciding L1) that the bidder undertakes to actually pay wages to all the labourer employed by the bidder at ARCI of all descriptions to be engaged for completion of that particular job/work at the rate which is not less than the one prescribed under minimum wages under CLRA Act and also keep the Principal Employer indemnified against all the actions that may be initiated against the Principal Employer by the Statutory Authorities for bidder's failure to pay such wages and provide the essential amenities.

3 TERMS & CONDITIONS

1. The terms as per the contract shall be governed by ARCI's general rules and regulations.
2. Incomplete/unsatisfactory work or loss of property may attract penalty as decided by the Director.
3. The contractor shall employ only Indian Nationals after proper verification of their antecedents and shall ensure that no person of doubtful antecedents and nationality is in any way be associated with the work.

4. The contractor shall obtain a valid license under the Contract Labour (R&A) Act, 1970 and rules framed there under and continue to hold it till the completion of the contract.
5. The contractor shall maintain the following registers as per the contract labour (Regulation and Abolition) Act, 1970.
 - (a) Register of workmen as per form XVI of Rule 75
 - (b) Employment cards as per form XIV of Rule 76
 - (c) Muster roll register as per form XVI of Rule 78
 - (d) Register of wages as per form XVII of Rule 78
 - (e) Any other registers as required under any statutory authority of the Country.
6. The contractor shall comply with the statutory provisions of various acts governing the nature of work like Payment of wages Act, 1936, Minimum wages Act, 1948, Employment Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Bonus Act, and Contract Labour (Regulation & Bonus, Abolition) Act, 1970 or the modifications thereof and other laws relating thereto and the rules made there under from time to time.
7. Notice showing the rates of wages, hours of work etc. shall be submitted to the office of the labour enforcement officer.
8. The contractor on receiving any complaint from the Director shall attend to it and complete the job immediately to the satisfaction of the Director. In case of non-compliance, a penalty of Rs. 500/- shall be imposed on each occasion. If the work is not found satisfactory in a particular area and is not up to the expected standards, an amount as decided by the Director shall also be deducted from the Contractor's bill and the amount so deducted shall be final.
9. The contractor has to make arrangements for carrying out the emergency jobs such as additional maintenance if any required during the visits of VVIPs/VIPs by mobilizing additional manpower.
10. **Contract Validity/ Tenure: The contract shall remain valid for a period of 12 months from the date of Contract Agreement. If the services are found to be satisfactory, the contract may be extended for additional years (one year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.**
11. **The contractor shall not be entitled to any additional payment during the tenure of the contract due to increase in minimum wages/VDA/Bonus of manpower and the rates should be quoted accordingly considering wages, service charges and all the statutory obligations.**
12. **Scope of Work and Minimum qualification criteria for Firemen:** The contractor/service provider shall provide manpower with requisite qualification/skill sets specified in scope of supply/services (**Annexure I**).

13. After finalization of the contract, an agreement has to be signed by the successful bidder within ten days.
14. All the personnel and their bag and baggage connected with the contract shall be liable to physical check both at the time of entry in to campus and passing out at security gate. The contractor's personnel shall not stay beyond the specified working hours unless they are authorized in writing by the Director.
15. The contractor shall furnish the list of personnel engaged and they are to be issued with proper identity cards.
16. It shall be the responsibility of the Bidder to meet transportation, food, medical and any other requirements in respect of the workers engaged by Bidder. ARCI shall have no liabilities in this regard
17. Any breakages/damages caused by the contractor's personnel shall be borne by the contractor.
18. The contractor will not allow or permit the personnel to participate in any trade union activities or agitation in the premises of ARCI.
19. The Director shall pay the amount of monthly bill to the contractor through Electronic Transfer mode for the manpower deployed during the month after duly checking of the log books, attendance registers, EPF/ESI statements and challans etc. As such the contractor shall own the full responsibility for regular payment of wages to his personnel. The disbursement of wages by the contractor shall be made latest by 7th of each month. The Contractor shall provide proof of remittance of the wages to the laborers duly acknowledged by the bank.
- 20. The successful contractor shall provide a security deposit to the extent of 10% of total value of annual contract by way of DD drawn on a Nationalized /Scheduled bank favoring Director, ARCI payable at Hyderabad. The EMD amount will be adjusted against Security deposit and the contractor shall deposit the difference amount in a manner stated above or on submission of Performance Bank Guarantee (PBG). The PBG should be valid beyond 45 days of the contract agreement period.**
21. The Director shall not be responsible for any injury or loss of limb or life of any worker/workers of the contractor that may take place while on work. The contractor has to obtain a Workmen Compensation Policy from any Nationalised Insurance company. Any compensation or expenditure towards treatment for such injury or loss of life shall be the sole responsibility of the contractor.
22. Any question, dispute or difference arising under the contract shall be referred to arbitration of sole arbitrator to be appointed by the Director of ARCI. The award of the Arbitrator shall be final and binding on both the parties.
23. It is the responsibility of the contractor to bring to the notice of his personnel that they have no right whatsoever to claim employment in ARCI by virtue of their

engagement under this contract. The contractor has to obtain an undertaking to the effect from his personnel and submit the same to the ARCI.

24. The Bidder shall not assign the contract or sublet any portion of the contract.
25. Income Tax will be deducted at source from the contractor's monthly bill as per Income Tax Act provisions.
26. The agreement shall be liable for termination on giving two months' notice by either side. During the period of notice both the parties shall continue to discharge their duties and obligations.

ESSENTIAL ELIGIBILITY CRITERIA FOR THE TENDERER TO PARTICIPATE IN THE TENDER

(Bidder may read the following carefully)

Technical bid will be evaluated based on the essential criteria as per marks given against each point:

1. **Profile of the Service provider/Tenderer/Agency including name, type of firm, address, Contact person's name, designation, telephone no. mobile no and email ID. Copies of Service Orders pertaining to experience of not less than 5 years in providing similar nature of job - 10 Marks**
2. **Should have operations at Hyderabad (Proof to be produced) - 05 Marks**
3. **PF & ESI registrations, PAN, GSTIN No. Valid labour license for providing fire fighting Services from concerned statutory authorities (Proof to be produced) - 10 Marks**
4. **The Service provider/agency should have executed in last 3 years minimum of**
 - (a) **1 work of the value minimum Rs. 4.80 Lakhs or**
 - (b) **2 works of the value minimum Rs. 3.00 Lakhs or**
 - (c) **3 works of the value minimum Rs. 2.40 Lakhs****on the similar firms of Govt. R&D Organizations / PSU/ Autonomous bodies where they have deployed similar nature of man power (Proof of work orders with completion certificate to be produced) - 30 Marks**
5. **Self-certification stating availability of enough technically skilled man power in fire fighting, industrial disaster mitigation, industrial safety and compliance and so on say not less than 30 Staff on the company's own rolls and not outsourced from any partner. (Proof to be produced) - 10 Marks**
6. **Statement showing the turnover during the past three years supported by balance sheets, profit and loss accounts and Income Tax Returns (Proof to be produced). - 15 Marks**
7. **Copies of the resumes of the proposed candidates for the contract - 15 Marks**
8. **Undertaking of non-blacklisting from Central/State Govt./ PSU/ Autonomous bodies or its contracts have not been terminated on account of poor performance - 05 Marks**

Note: All the above points shall be considered only if supported by documentary evidence and marks will be awarded accordingly/proportionately.

The tenders with scores equal to or above to the qualifying marks will only be considered for further evaluations.

Total Marks is 100. Qualifying marks will be 75.

PART 1-B

RATE CONTRACT FOR SUPPLY OF NEW FIRE FIGHTING EQUIPMENT AND REFILLING OF FIRE EXTINGUISHER

I. VENDOR QUALIFICATION CRITERIA:

- A. The bidder should have executed at least two (02) or more similar rate contracts for supply of New Firefighting equipment and re-filling of fire extinguisher in similar firms of Govt. R&D Organizations / PSU/ Autonomous bodies in last three years valued each Rs. 3.20 Lakhs.
- B. Statement showing the turnover during the past three years supported by balance sheets, profit and loss accounts and Income Tax Returns (Proof to be produced)
- C. Bidder is required to submit a letter of commitment at the time of quote for supply of spares and also for efficient and prompt after sales service of the equipment for a minimum period of 5 years after the guarantee/warranty period under mutually agreed terms and conditions.
- D. An undertaking to the effect that the bidder has not been blacklisted by Central/State Govt./ PSU/ Autonomous bodies or its contracts have not been terminated on account of poor performance.
- E. Failure to meet any of the above vendor qualification criteria may lead to disqualification of tender at technical evaluation stage itself and vendor's quotation may not be considered for procurement.

II. SCOPE OF WORK:

The contractor/service provider shall supply the item as per the specification given in Scope of Work (**Annexure II**).

III. ACCEPTANCE CRITERIA:

- A. The manufacturer/supplier's should deliver the item as per the specification given in Scope of work (**Annexure II**) of the unit at ARCI.
- B. The entire functionality of the equipment according to the specifications should be demonstrated at ARCI.
- C. The manufacturer/supplier should comply with the Safety and Compliance Standards as specified in **Annexure II (Scope of Work)**.

IV. RATE CONTRACT VALIDITY/ TENURE:

The contract shall remain valid for a period of 12 months from the date of Rate Contract Agreement. If the services are found to be satisfactory, the contract may be extended for additional years (one year at a time) on mutual consultation by both the parties on the terms and conditions mutually agreed to.

V. RATE CONTRACT AGREEMENT:

A formal Agreement in stamp paper is to be entered immediately after receipt of work order acceptance.

VI. PRICE ESCALATION:

The contractor shall not be entitled to any price escalation for the rate contract items/works/services during the tenure of the contract.

VII. EXECUTION OF AGREEMENT:

After finalization of the contract, an agreement has to be signed by the successful bidder within ten days.

VIII. DELIVERY PERIOD:

Within 7 days or the stipulated date mentioned in Rate Contract Purchase Order (RCPO). LD will be applicable for the delivery beyond the delivery period mention in RCPO.

IX. MINIMUM ORDER QUANTITY:

The requirement of items/consumables is purely depends upon the activities of ARCI. The mere mention of any item in this contract does not by itself confer the right on the contractor to demand that supply relating to all or any item thereof should necessarily or exclusively be entrusted to the contractor. Hence, it is not possible to ensure minimum quantity of supply at any time during the currency of the contract.

X. AFTER-SALES SERVICE:

The supplier shall guarantee efficient and prompt after-sales service including the supply of the spares for a minimum period of 2 years after the guarantee/warranty period under mutually agreed terms and conditions.

XI. TECHNICAL COMPLIANCE STATEMENT:

The vendor should provide item wise details against each and every specification, Deviations if any are to be highlighted.

XII. GUARANTEE/WARRANTY:

The Unit shall be under warranty **for a period of three years from the date of acceptance.** During the warranty period, all software and hardware updates shall be provided free of cost. Items, if any, excluded from the warranty shall be explicitly mentioned by the supplier.

The Unit shall be guaranteed for satisfactory performance for 3 years from the date of installation, commissioning and acceptance at ARCI. The manufacturer shall replace premature failure of parts during the guarantee period at their cost and risk.

XIII. PACKING:

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit. In order to maintain safety of the equipment, we prefer to have wooden crating with adequate cushion inside for transportation of any goods. The material has to be dispatched with International standard packing to withstand rigors, and to avoid any transit damages.

XIV. TERMINATION CLAUSE:

Director, ARCI reserve the right to terminate the contract by giving two month notice without assigning any reason thereof. Director ARCI also reserve the right to extend the duration of the contract for further period on mutually agreed terms and conditions.

XV. FALL CLAUSE:

The rate(s) charges for the stores supplied under this contract to be same and shall not be loser at which the contractor sells the stores in identical description to any other party(s) with the same terms and conditions during the period of this contract. If at any time during the said period the supplier reduces the rate(s) of similar items to any other party, the contractor shall forthwith notify such reduction of rate(s) applicable to the Director ARCI and the rate(s) payable under the contract for the purchase done after the date of coming into force of such reduction of rate(s) shall stand correspondingly reduced.

XVI. SUBLETTING OF CONTRACT:

The contract shall not sublet, transferred or assigned to any firm without the prior written approval of ARCI

XVII. OTHER ASPECTS:

If any charges extra are payable for Installation and Commissioning, the same should be included in the total cost of the stores as per the price schedule.

XVIII. GENERAL INSTRUCTIONS:

- A. The Technical Bid must be submitted in an organized and structured manner. No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation. **The price should not be mentioned anywhere in this document.**
- B. Tenders, which are submitted without following the Two-Bid Offer System, are liable to be rejected.
- C. The technical offer should be complete to indicate that all products and services asked for are quoted. Each page of the bid and cutting/corrections shall be duly signed and stamped by the bidder. Unsigned Tenders are liable to be rejected. Failure to comply with this requirement may result in the bid being rejected.

- D. The purpose of certain specific conditions is to get or procure best product/service etc. for ARCI. The opinion of Technical Committee shall be the guiding factor for technical short listing.
- E. Vendor should provide list of deliverables / bill of materials and services.

PART- 2

EARNEST MONEY DEPOSIT

EARNEST MONEY DEPOSIT

Earnest Money Deposit (EMD) in the form of Indian or foreign demand draft Drawn in favour of **Director, International Advanced Research Centre, Payable at Hyderabad.**

No interest is payable on EMD. The EMD will be returned to the bidders(s)/Agents whose offer is not accepted by ARCI within one month from the date of the placing of the final order(s) on the selected bidder(s). EMD of the successful bidder shall be converted into performance guarantee and shall be release on submission of performance bank guarantee which should be valid beyond 45 days of the contract agreement period.

EMD in the form of BG is not acceptable.

Amount of EMD Rs. 23,000/- (Twenty Three Thousand only) in INR or equivalent foreign currency.

Bidder registered with Department of Micro, Small and Medium Enterprises as MSMEs and having valid NSIC registration are exempted for payment of EMD subject to submission of documentary evidences. Copies of registration certificate and other supporting documents should be submitted in Cover No. 1. The MSMEs bidder to note and ensure that nature of services and goods/items manufactured mentioned in MSME Certificate matches with the nature of the services and goods/items to be supplied as per Tender.

PART- 3

PRICE BID

PRICE BID

I. Terms and Conditions:

- a) Envelope 3 should contain price schedule (as per the **Table A. Hiring of two Firemen and Table B. Rate Contract for Supply of New Fire Fighting Equipment and Re filling of Fire Extinguisher**) complete in all respects with proper seal and signature of authorized person.
- b) Tender with any condition, including conditional rebate, are liable to be rejected.
- c) Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part- III) only.
- d) AMC scope with associated costs including number of visits has to be quoted separately.
- e) The Bidders are requested to quote for **research institutional prices** for Machine/ Equipment and, since ARCI is eligible for the same. The quoting party should ensure that the quoted prices are the minimum and that have not quoted the same item on lesser rates than those being offered to ARCI to any other customer.
- f) Printed conditions of the vendor submitted with the tender will not be binding on ARCI.
- g) The commercial bids of only the technically qualified bidders shall be considered for further processing.
- h) The price quoted shall be considered firm and no price escalation will be permitted during the currency of contract. The quotation should be in standard currency on FOR basis. Wages, VDA, EPF, ESI, Bonus, Insurance, Service charges, Agency commission (if any) and all statutory requirement along with Taxes shall consider while quoting for hiring of two firemen (For Table A) and the rate contract for supply part (For Table B) shall in FOR which shall include the item/service cost, Freight and Insurance (if any) warranty (if any), Installation, commissioning (if any) and applicable taxes in Commercial Bid.
- i) Commercial Bid (prices quoted) should not be enclosed in the technical bid envelope. If the price quote is submitted with technical bid the tender are liable to be rejected.
- j) The Director ARCI reserves the right to accept the offer in full or in parts or reject summarily or partly thereof.

II. Payment terms:

A. For hiring of Manpower (Firemen):

1. Income tax and GST will be recoverable from the Contractors monthly bill as per applicable provisions.
2. Payment shall be made on monthly basis through R.A. Bills submitted by the Contractor **followed by inspection certificate.**

The supplier shall furnish the following documents along with the monthly Bills:

1. Monthly Attendance sheet along with all statutory remittances of previous month.

B. For Supply of New Fire Fighting Equipments and Re-filling of Fire Extinguishers

Subject to deduction of taxes at source, if any,

100% of the goods cost + 100% taxes will be paid after receipt of the goods at our site subject to inspection & acceptance of the goods/works/commissioning by ARCI authorities.

IV. Liquidated Damages (LD):

As time is the essence of the contract, delivery period mentioned in the Rate Contract Purchase Order should be strictly adhered to. Otherwise, LD clause will be applicable /enforced. If the

supplier fails to Supply, Install and Commission the equipment as per specifications mentioned in the order within the due date, ARCI may levy a penalty for such delay by way of liquidated damages, at 0.5% per week of delay or part thereof, and in aggregate not exceeding 10% of the order value. Such LD will be deducted from any amount due or which may become due to the supplier.

V. Order acceptance:

The successful bidder, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD/Bid se will be forfeited.

VI. Award of contract:

ARCI reserves the right at the time of award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements without any change in price or other terms and conditions.

VII. Corrupt or Fraudulent Practices:

ARCI requires that the bidders who wish to bid for this project have highest standards of ethics. ARCI will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. ARCI may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

VIII. Interpretation of the clauses in the Tender Document / Contract Document:

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, Director, ARCI's interpretation of the clauses shall be final and binding on all parties. The equipment must be supported by service personnel trained by the principal vendors. The vendor will have to arrange for all the testing equipment & tools required for installation, testing & maintenance etc. Installation and integration of all supplied hardware and software shall be done by the vendor. The vendor shall install and configure all required hardware and software. The bidder must install and configure user application / software, and demonstrate its running in parallel as part of the system acceptance. The application software will be provided by the Institute.

IX. Indemnity:

The vendor shall indemnify, protect and save ARCI against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the services rendered by him.

X. Arbitration

For Domestic Supplier

In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to

any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to arbitrator appointed by Director ARCI. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

The venue of the arbitration shall be the place from where the purchase order/contract is issued.

Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree.

DRAFT FOR PRICE SCHEDULE

Table A: Hiring of Firemen.

S. No.	Particulars	HSN/ SAC Code	Quantity	Unit	Lump sum cost per Month (without Tax)	GST	TOTAL
01.	Hiring of One (01) Fireman (Skilled)		1	Per Person/ Month			
	ALL TOTAL						

Note: The bidder shall quote the price after due consideration of Minimum wages, VDA, Bonus, PF, ESI and all other statutory obligations under State/Central Govt.

No Price escalation shall be considered during the tenure of the contract for 12 Months.

Table B: Supply of New Fire Fighting Equipment and Re-filling of Fire Extinguishers.

Sl No.	ARCI item code	Name of the Goods / Services / Works	HSN / SAC codes	UOM	Quantity	Unit Price	C	S	I	Total Tax amount	Total amount (including tax)
							G	G	G		
							S	S	S		
							T	T	T		
1.	131001001	Refilling of Co2 4.5 KG fire extinguisher									
2.	131001002	Refill of co2 6.5 KG fire extinguisher									
3	131001003	Refill of Co2 22.5 Kg FIRE EXTINGUISHER									
4	131001004	REFILL OF DCP 5KG FIRE EXTINGUISHER									

5	131001005	REFILL OF DCP10 KG FIRE EXTINGU ISHER									
6	131001006	REFILL OF MECH FOAM 9 LTR FIRE EXTINGU ISHER									
7	131001008	HOSE WITH COUPLIN G & NOZZLE FOR MECH FOA									
8	131001009	AIR INDUCTI ON NOZZLE FOR MECH FOAM EXTINGU ISHER									
9	131001010	HOSE&H ORN FOR 22.5KG CO2 FIRE EXTINGU ISHER									
10	131001011	HOSE & HORN FOR 22.5KG CO2 FIRE EXTINGU ISHER									

11	131001012	BODY HANDLE FOR 4.5KG CO2 FIRE EXTINGU ISHER									
12	131001013	TROLLEY WHEEL FOR 6.5KG CO2 FIRE EXTINGU ISHER									
13	131001015	HYDRAU LIC PRESSUR E TEST- 4.5/6.5KG CO2 FIRE EXTINGU ISHER									
14	131001016	INNER CONTAIN ER FOR DCP 5KG FIRE EXTINGU ISHER									
15	131001017	INNER CONTAIN ER FOR DCP 10KG FIRE EXTINGU ISHER									
16	131001018	HOSE WITH PLAIN NOZZLE FOR DCP 5KG FIRE EXTINGU									

		ISHER										
17	131001019	HOSE WITH SQUEEZE GRIP DCP 10KG FIRE EXTINGU ISHER										
18	131001024	SAFETY PIN FOR FIRE EXTINGU ISHER										
19	131001026	REFILLIN G OF ABC 2KG FIRE EXTINGU ISHER										
20	131001028	REFILLIN G OF ABC 5KG FIRE EXTINGU ISHER										
21	131001031	REFILLIN G OF CO2 GAS CARTRID GE OF 120 GMS										
22	131001032	REFILLIN G OF CO2 GAS CARTRID GE OF 200 GMS										
23	131001033	HP TESTING OF ABC TYPE FIRE										

		EXTINGU ISHER 5KG									
24	131001034	HOSE FOR ABC TYPE FIRE EXTINGU ISHER 5KG									
25	131001035	NOZZLE FOR ABC TYPE FIRE EXTINGU ISHER 2KG									
26	131001036	SAFETY GUARD SUPPORT ER PLASTIC TYPE									
27	131001037	TROLLEY WHEELS FOR CO2 TYPE 22.5 KG									
28	131001038	HOSE FOR W/CO2 PRESSUR E TYPE									
29	230001002	NEW CO2 GAS CARTRID GE 120 GRAMS									
30	230001003	NEW CO22 GAS CARTRID GE 200									

		GRAMS											
31	230001006	UNION CAP FOR DCP 5KG FIRE EXTINGU ISHER											
32	230001007	UNION CAP FOR DCP 10KG FIRE EXTINGU ISHER											
33	230001008	WALL BRACKET FOR FIRE EXTINGU ISHER											
34	230001009	SAFETY CLIP FOR FIRE EXTINGU ISHER											
35	230001014	FIRE EXTINGU ISHER ABC STORED PRESSUR E-2KG											
36	230001016	FIRE EXTINGU ISHER ABC STORED PRESSUR E-6KG											
37	230001018	DCP FIRE EXTINGU ISHER SQUEEZE											

		GRIP-6KG									
38	230001019	DCP FIRE EXTINGU ISHER SQUEEZE GRIP-9KG									
39	230001023	FIRE EXTINGU ISHER WATER PRESSUR E-9LTR									
40	230001024	FIRE EXTINGU ISHER FOAM PRESSUR E -9KG									
41	230001025	FIRE EXTINGU ISHER CO2-4.5 KG									
42	230001026	FIRE EXTINGU ISHER CO2- 6.5KG TROLLY MO									
43	230001028	FIRE EXTINGU ISHER CO2- 22.5KG TROLLY MOU									
44	307002003	CO2 22.5 KG HP TEST									

45	307002004	HP TESTING OF WATER CO2 9LTR FIRE EXTNGUISHER											
46	307002005	REFILLING OF WATER CO2 9LTR FIRE EXTINGUISHER											
47	307002006	HP TEST OF MECHANICAL FOAM 9LTR FIRE EXTINGUISHER											
48	307002007	HP TEST OF DCP 5 KG FIRE EXTINGUISHER											
49	307002008	HP TEST OF DCP 10 KG FIRE EXTINGUISHER											
50	307002009	HYDRAULIC PRESSURE TEST OF ABC 2KG FIRE EXTINGUISHER											

51	307002011	PAINT&S TICKER – TROLLY MOUNTE D FIRE EXTINGU ISHER									
52	307002012	PAINT&S TICKER – FIRE EXTENGU ISHER									
Total Price (FOR, ARCI, Hyderabad)											
AMOUNT IN WORDS:											

Note: The Bidder may please fill in this form or the same may be typewritten on the Letter Head of the Bidder exactly as per the above format and submit the same as per the instructions given in the tender document.

NOTE:

- I. **ARCI is a public funded research institution, concessional GST rate @ 5% may please be quoted for the supply of goods with reference to GST Notification no. 45/2017 dated 14.11.2017. ARCI will provide certificate for the same.**

[SIGNATURE OF BIDDER]
NAME AND ADDRESS OF BIDDER

Declaration by the Vendor

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper authorization. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions of the tender. We have not given any printed conditions beyond the scope of this tender. This is also certified that I/We/our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Name:

Address:

Designation:

On behalf of:

SCOPE OF WORK FOR HIRING OF MANPOWER (FIREMEN)

Scope of the Supply/services: HIRING OF TWO FIREMEN

A) Man Power : - Two fire men

AGE LIMIT : - From 18 to 35 years

ESSENTIAL QUALIFICATIONS

1. 10th class pass from recognized board/ institution.
2. Must have completed basic course on elementary fire fighting from a recognized institute.

(The duration of the basic fire fighting course will not be less than 06 months. the institute should be recognized by state govt. / Govt. of India.)

3. Must be physically fit and capable of performing strenuous duties.
4. Employees of the contractor shall be in proper neat & clean uniform (including Shoes) and will behave courteously, disciplined and professional manner maintaining Absolute integrity during their duty / service hour. The employees of the Contractor shall display their photo ID cards duly issued and signed by the contractor while attending to the complaint in campus.

5. Role and responsibility: -

1. Respond to emergency calls
2. Provide rescue in various forms from dangerous situations, operational response to dangerous goods calls
3. Provide emergency medical care to patients
4. ventilate buildings to release heat, smoke and gases, place salvage covers, and action to prevent water damage
5. As assigned, drive and operate fire fighting Equipments
6. Perform varied maintenance tasks on apparatus, equipment and facilities
7. Fire prevention work, conducts course for other staff and contracted parties, and under direction of an officer performs inspections and clerical duties as required
8. Performs other related duties as assigned

Services must be done at:

International Advanced Research Centre for Powder Metallurgy and New Materials, Balapur Post, Hyderabad – 500 005, Telangana, India

**SCOPE OF WORK FOR SUPPLY OF NEW FIRE FIGHTING EQUIPMENT
AND REFILLING OF EXISTING FIRE EXTINGUISHER**

Scope of the Supply/services: RATE CONTRACT FOR SUPPLY OF NEW FIRE FIGHTING EQUIPMENT AND REFILLING OF FIRE EXTINGUISHERS

Item Code	Name of Good/works/service	Make/Brand/Technical Specifications
131001001	Refilling of Co2 4.5 KG fire extinguisher	As per Indian standards like IS2190 & IS 15683
131001002	Refill of co2 6.5 KG fire extinguisher	
131001003	Refill of Co2 22.5 Kg FIRE EXTINGUISHER	
131001004	REFILL OF DCP 5KG FIRE EXTINGUISHER	
131001005	REFILL OF DCP10 KG FIRE EXTINGUISHER	
131001006	REFILL OF MECH FOAM 9 LTR FIRE EXTINGUISHER	
131001008	HOSE WITH COUPLING & NOZZLE FOR MECH FOA	
131001009	AIR INDUCTION NOZZLE FOR MECH FOAM EXTINGUISHER	
131001010	HOSE&HORN FOR 22.5KG CO2 FIRE EXTINGUISHER	
131001011	HOSE & HORN FOR 22.5KG CO2 FIRE EXTINGUISHER	
131001012	BODY HANDLE FOR 4.5KG CO2 FIRE EXTINGUISHER	
131001013	TROLLEY WHEEL FOR 6.5KG CO2 FIRE EXTINGUISHER	
131001015	HYDRAULIC PRESSURE TEST-4.5/6.5KG CO2 FIRE EXTINGUISHER	

131001016	INNER CONTAINER FOR DCP 5KG FIRE EXTINGUISHER	As per Indian standards like IS2190 & IS 15683
131001017	INNER CONTAINER FOR DCP 10KG FIRE EXTINGUISHER	
131001018	HOSE WITH PLAIN NOZZLE FOR DCP 5KG FIRE EXTINGUISHER	
131001019	HOSE WITH SQUEEZE GRIP DCP 10KG FIRE EXTINGUISHER	
131001024	SAFETY PIN FOR FIRE EXTINGUISHER	
131001026	REFILLING OF ABC 2KG FIRE EXTINGUISHER	
131001028	REFILLING OF ABC 5KG FIRE EXTINGUISHER	
131001031	REFILLING OF CO2 GAS CARTRIDGE OF 120 GMS	
131001032	REFILLING OF CO2 GAS CARTRIDGE OF 200 GMS	
131001033	HP TESTING OF ABC TYPE FIRE EXTINGUISHER 5KG	
131001034	HOSE FOR ABC TYPE FIRE EXTINGUISHER 5KG	
131001035	NOZZLE FOR ABC TYPE FIRE EXTINGUISHER 2KG	
131001036	SAFETY GUARD SUPPORTER PLASTIC TYPE	
131001037	TROLLEY WHEELS FOR CO2 TYPE 22.5 KG	
131001038	HOSE FOR W/CO2 PRESSURE TYPE	
230001002	NEW CO2 GAS CARTRIDGE 120 GRAMS	
230001003	NEW CO2 GAS CARTRIDGE 200 GRAMS	
230001006	UNION CAP FOR DCP 5KG FIRE EXTINGUISHER	

230001007	UNION CAP FOR DCP 10KG FIRE EXTINGUISHER	As per Indian standards like IS2190 & IS 15683
230001008	WALL BRACKET FOR FIRE EXTINGUISHER	
230001009	SAFETY CLIP FOR FIRE EXTINGUISHER	
230001014	FIRE EXTINGUISHER ABC STORED PRESSURE-2KG	
230001016	FIRE EXTINGUISHER ABC STORED PRESSURE-6KG	
230001018	DCP FIRE EXTINGUISHER SQUEEZE GRIP-6KG	
230001019	DCP FIRE EXTINGUISHER SQUEEZE GRIP-9KG	
230001023	FIRE EXTINGUISHER WATER PRESSURE-9LTR	
230001024	FIRE EXTINGUISHER FOAM PRESSURE -9KG	
230001025	FIRE EXTINGUISHER CO2-4.5 KG	
230001026	FIRE EXTINGUISHER CO2-6.5KG TROLLY MO	
230001028	FIRE EXTINGUISHER CO2-22.5KG TROLLY MOU	
307002003	CO2 22.5 KG HP TEST	
307002004	HP TESTING OF WATER CO2 9LTR FIRE EXTNGUISHER	
307002005	REFILLING OF WATER CO2 9LTR FIRE EXTINGUISHER	
307002006	HP TEST OF MECHANICAL FOAM 9LTR FIRE EXTINGUISHER	
307002007	HP TEST OF DCP 5 KG FIRE EXTINGUISHER	
307002008	HP TEST OF DCP 10 KG FIRE EXTINGUISHER	

307002009	HYDRAULIC PRESSURE TEST OF ABC 2KG FIRE EXTINGUISHER	As per Indian standards like IS2190 & IS 15683
307002011	PAINT&STICKER –TROLLY MOUNTED FIRE EXTINGUISHER	
307002012	PAINT&STICKER –FIRE EXTENGUISHER	

Delivery, Installation, Commissioning and Services must be done at

**International Advanced Research Centre for Powder Metallurgy and New
Materials, Balapur Post, Hyderabad – 500 005, Telangana, India**

CHECK LIST

BIDDER HAS TO FILL IN THE CHECK LIST GIVEN BELOW

(State YES/NO for each item)

1.	Registration of firm, PAN details, GST and other documents fulfilling statutory requirement	
2.	Copies of Fire fighting Service Orders_in last 5 years	
3.	Proof of documents showing operations at Hyderabad	
4.	Copies of PF,ESI registrations, PAN, GSTIN No. and valid labour license for providing Fire fighting services from concerned statutory authorities.	
5.	Copies of Work Orders with completion certificate executed in last 3 years matching the given criteria	
6.	Copies of Rate Contracts Purchase Order/Agreement with Completion Certificate for supply of New Firefighting equipment and re-filling of fire extinguisher in last 2 years	
7.	Self-Certification stating availability of enough technically skilled engineers on Company's own rolls	
8.	Copies of Resume of the Proposed candidates (02 Nos.)	
9.	Statement showing the turnover during past three years	
10.	Self declaration of Non-blacklisting matching given criteria	
11.	Warranty clause of the item mentioned	
12.	EMD fee as per detail given	
13.	Whether declaration form signed and Submitted	
14.	This Checklist	
15.	Whether all pages of tender document signed and stamped	

NOTE: Please ensure all the relevant boxes are marked YES/NO against each column.

IMPORTANT NOTE: Tenderers must ensure that all the required documents indicated in the Tender documents are submitted without fail. Tenders received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself.